



OTTERBEIN

TOWN BETWEEN TWO COUNTIES

A place for family

July 31, 2016
Vol. 21.07

104 E 2nd St, PO Box 215
765.583.4944
www.otterbein.in.gov

Important Phone Numbers

Police	911 or 884-0080
Water Emergencies	476-3055
Billing Questions	583-4944
Clerk's Office	583-0089
Republic/Allied Waste	477-9138
Streets and Water	583-3430

Councilmen

Kevin Burk	404-1481
Dirk Studebaker	574-551-2903
Doyle Allison	583-9481
Amy Brown	376-0366
Rick Hadley	418-5742

Calendar August 2016

2nd	Town Council Meeting 6:00 PM
3rd	Limb Pickup begins
3rd	Trash & Recycle due
16th	Town Council Meeting 6:00 PM
17th	Trash & Recycle
31st	Trash & Recycle

Otterbein Prairie Community Center

Every Tuesday - 6:30 PM Euchre Night
Men & Women, any age, are Welcome!



OTTERBEIN STREET FESTIVAL

SATURDAY • AUGUST 6, 2016 • 8:00AM-11:00PM

For information call (765) 583-4944

www.otterbeinstreetfestival.com

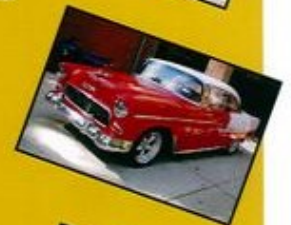
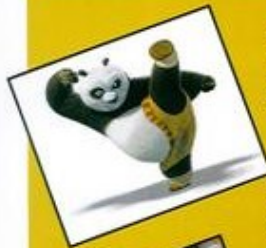
SCHEDULE OF EVENTS

FRIDAY, AUGUST 5

5:00pm-7:00pm	Masonic Lodge Fish Fry
7:30pm	Little Miss Practice
9:25pm	Movie Downtown (Kung Fu Panda)

SATURDAY, AUGUST 6

8:00am	Yard Sales
8:00-9:00am	Morning Service by Love Ministries and Otterbein United Methodist Church
8:00am-10:30am	Pancake & Sausage Breakfast
9:00am	Opening Ceremonies
9:00am-6:00pm	Booths
10:00am	Little Miss Otterbein Contest with music by Allison Turchi
11:00a-3:00p	Book Sale in the Library
Noon	Fowler Christian Worship Band
Noon-2:00pm	Car Show Registration
Noon-6:00pm	Kids Alley
1:00pm	Hot Dog Contest
1:00pm	Washoo Registration
1:30pm	Otterbein Public Library Summer Reading Program presentation
2:00pm	Washoo Tournament
2:00pm	Color Burst Balloon Toss for all ages
2:00pm-5:00pm	Car Show
3:00pm	Hoola Hoop Contest
3:30p-4:30pm	Magician Marcus Lehmann
4:00pm	Beer Garden
4:30pm	Music by Blue Collar Band
5:00-7:00pm	Dinner at the Nite Owl
6:00pm	Corn Hole Registration
6:30pm	Music by LJ Johnston
7:00pm	Corn Hole Tournament
8:30pm	Street Dance featuring "HIRED HAND"
9:30pm	Raffle Drawing for \$1,000.00



First Day of School for Students

August 17th



Reminding all drivers to watch for children walking to school and waiting for buses.
Please keep them safe by following posted speed limits and other traffic signs

TOWN COUNCIL MEETING
TUESDAY, July 5, 2016 AT 6:00 PM

President Kevin Burk called the meeting to order at 5:58 PM with members Dirk Studebaker, Richard Hadley and Doyle Allison present. Member Amy Brown was absent.

The Council conducted the Utility Disconnection Hearing. No one was present to discuss. Richard Hadley made the motion to approve shut off for those on the Disconnect List. Dirk Studebaker seconded the motion and all were in favor.

Mr. Chambers, a resident of Otterbein, came to address the Council and respond to two Ordinance Violations he received regarding his dog. He gave his own account, to dispute the complaint, of his dog biting another dog. He has trained his dog to be a service dog and uses voice control instead of a tethering device. Since receiving the violation letter he has erected a fence to contain the dog and to stop the dog from running at large. His main concern was removing the vicious dog designation. The Council felt that they cannot and will not address that particular issue at this time but informed Mr. Chambers that he could seek recourse through the legal system.

Richard Hadley made the motion to approve the May 2016 Minutes as written. Doyle Allison seconded the motion and all were in favor.

Kevin Burk read the summary of claims for a total of \$157,876.30. Dirk Studebaker made the motion to approve the claims as presented. Doyle Allison seconded the motion and all were in favor.

Attorney, Jud Barce introduced Steve Amjad from KA Components. Steve was there to present the company's tax abatement forms. Jud explained, to the Council, they would be determining if KA Components was in compliance or not. Jud read the Personal Property and the Real Property abatements. He explained what they said they would do and what they actually accomplished. Rick Hadley made the motion to approve the Personal Property tax abatement. Doyle Allison seconded the motion and all were in favor. Rick Hadley then made a motion to approve the Real Property tax abatement. Doyle Allison seconded the motion and all were in favor.

Jud presented Ordinance 2016-0705 An Ordinance to Amend Title IX, Chapter 90 of the Code of Ordinances of the Town of Otterbein Relating to Vicious Animals. He explained the different parts of the ordinance including possible fines. Kevin Burk asked George for his input on what Jud presented. George explained that there should be something that identifies a dog, as vicious, once it has been deemed such. Different ideas were tossed amongst the Council and they agreed on a special collar that the animal would have to wear. That way, if a resident saw an animal wearing the collar, they would be aware that the animal was deemed vicious. Jud will revise the ordinance to include the collar.

Finally Jud talked to the Council regarding the next steps to sell the Lutheran Church property, to abutting properties, if the value is deemed to be under \$15,000. Those are: The intention to sell the property must be advertised. The landowners adjacent to the property will need to be notified that they have the right to bid on the property. Town will need to appoint two people to determine the value of the property. The Council unanimously agreed to the process. Dirk Studebaker made the motion to appointed Ron Shoup and Betsy Jones to determine the value of the property. Kevin Burk seconded the motion and all were in favor. If all is completed in a timely manner, the bids would be opened at the August 2nd Council meeting. Dirk made the motion and Kevin seconded. All were in Favor

Ron Shoup presented a quote to replace a sunken Storm Drain located on Otterbein Street. The Council tabled this until Ron gets more quotes

Deputy Clerk, Betsy Jones, asked the Council to come up with a day in the following week, in which they could meet for a budget work session. She suggested Tuesday, July 12 as a possibility. They agreed. The time was set to 6pm. She also brought up the Otterbein Street Festival. Last year the Town made a donation and was asked if they would donate again this year. Dirk Studebaker made the motion to donate \$250 to the Otterbein Street Festival. Doyle seconded the motion and all were in favor.

With nothing else to come before the Council, Dirk Studebaker made the motion to adjourn at 7:47 PM. Richard Hadley seconded the motion and all were in favor.

TOWN OF OTTERBEIN 2017 BUDGET MEETING
TUESDAY, JULY 12, 2016 AT 6:00 PM

Council President Kevin Burk called the meeting to order at 6:00 PM with all members present.

Clerk-Treasurer Treeva Sarles explained this meeting is for the Department Heads to discuss the needs and wants of their departments, decide if the council would like to grant those requests, if it will fit within the remaining 2016 budget or if we can see if those requests can financially fit within the 2017 budget. The meeting is also for the Council to decide if they want to budget for anything and to decide what to attempt to budget for salary increases.

Town Marshal George Frantz stated he doesn't need any increases in his budget lines but would request they not be decreased. He spoke to the Council regarding Animal Control and that the Town needs to look at contracting with a vendor that can take our stray animals. That will cost, and believes the Animal Control budget needs to be increased from \$500 to \$1,000. This will also encompass the cost for the vicious dog collars. The Council agreed and Treeva will place the increase in the 2017 budget.

Clerk-Treasurer Treeva Sarles discussed with Council the cost of computer maintenance. It is going up considerably. We currently have a maintenance agreement with the financial software provider which is going up about 5%. The backup and email manager maintenance is also going up. We have no IT service under contract if we have computer issues so computer updates, server maintenance is not being done and if we have trouble we are paying a premium fee for someone to come out and fix it. The new water metering system does not have any support and is not being backed up. The cost for maintenance and support is expensive but the cost not to have it is even more expensive. The council discussed this is a need and at what level of support is needed. Treeva is to get quotes and work it into the budget. She then talked about the need to replace 2 servers. She presented quotes and stated she is still gathering information but the quotes would help aid in what to budget for. She explained that there is money in the CCD Fund for this year. The CCD Fund was created to set money aside for equipment. The Council informed Treeva that they will use the 2016 CCD Funds to purchase new servers once she finishes gathering information. She will bring solid quotes to the Council when she has solid information. She reduced some of her line items, to help with finding some money for the computer maintenance and support. Lastly, she discussed her part-time office staff. She explained she use to have 2 full-time staff members. In 2014 it was cut to 1.5 staff members. For this year, her staff was again cut to 1 full-time and 1 minimal part-time meaning 8-12 hours a week, but was encouraged to keep it to the lower end. She explained why that is not working. She is requesting to increase those hours up to 15 hours a week. The Council unanimously agreed to the request.

Town Administrator Ron Shoup requested to purchase a Bobcat. He discussed options to purchase or lease. Treeva explained the CCD Fund could pay for the lease payments effective immediately. Richard Hadley made the motion to lease the bobcat immediately. Amy Brown seconded the motion and all were in favor. Ron explained that when the new salt shed was built they did not have a concrete approach put on. To add an 18X24X6 approach would cost \$2,500. Richard Hadley made the motion to have this taken care of before winter. Amy Brown seconded the motion and all were in favor. He then requested to replace the 2005 Dodge Pickup. He doesn't have any quotes at this point. The Council asked that he also look at a used truck. He will work on getting some quotes. A decision was tabled until the next budget meeting. Lastly, he explained the need of a new toddler slide for the Town Park. The cost is \$4,950. It is within this year's budget. Kevin asked if it was made of recyclable material. Ron said no. Kevin would like him to look at a slide made from recyclable material, because we have been using recyclable materials at the park. Ron will get quotes for the next meeting.

Amy Brown brought up the need to work on the Emergency Response Plan. Amy will call John Fields and get some ideas of consultants that can work with us on that. Once we have an idea of cost, Treeva will try to fit that into the 2017 Budget.

Lastly, the Council discussed salary increases. Treeva explained they do not need to decide at this point who gets what; she just needs to have a figure to put into the budget. Typically, the Council adopts the next year's salary ordinance in October when they adopt the budget. The Council asked her to look if \$1,500 per person for budgeting purposes only.

With nothing else to come before the meeting, Dirk Studebaker made the motion to adjourn at 7:45 PM Doyle Allison seconded the motion and all were in favor.

**TOWN COUNCIL MEETING
TUESDAY, JULY 19, 2016 AT 6:00 PM**

Council President Kevin Burk called the meeting to order at 6:01 PM with all members present.

Stacy Albitz, with the BC Band Boosters, discussed with the Council if they would support an extra movie night and allow the BC Band to sell concessions as a fundraiser. The Council said they are fine with allowing the equipment to be set up and used if the library is willing to run the movie. They are fine with them running concessions as long as they clean up the grounds after the movie. She thanked them and will get with the library.

Megan Torres was not present but would like to hold group exercise classes in the Town Park. The Council unanimously agreed she can as long as she provides a liability insurance certificate to the town.

Kevin Burk read the summary of claims for a total of \$47,024.25. Amy Brown made the motion to approve the claims as presented. Richard Hadley seconded the motion and all were in favor.

Mike Turchi with BF&S updated the Council on projects. The Punch list has been completed on the Pump Project. He will

prepare closeout papers for the next meeting and request retainage be released. He informed the Council that the Pazer study is about 95% complete. Mike, Ron and Treeva presented the 5 year plan for streets. The Council agreed to proceed with the plan and applying for the IN-DOT Community Crossing Matching Grant. Lastly, Mike informed the Council he will have an agreement at the next meeting for the Street Lighting Project.

Attorney Jud Barce presented Ordinance 2016-0719A An Ordinance Creating Rainy Day Restricted Funds from MVH and LRS. Dirk Studebaker made the motion to adopt Ordinance 2016-0719A Amy Brown seconded the motion and all were in favor. He presented Resolution 2016-0719B A Resolution Transferring Funds to the Rainy Day Funds. Doyle Allison made the motion to adopt Resolution 2016-0719B. Dirk Studebaker seconded the motion and all were in favor. He presented Ordinance 2016-0719C Ordinance to Amend Title IX Chapter 90 of the Code Relating to Vicious Animals. Jud explained he had received a call from a resident inquiring about his Service Dog being cited as a vicious dog. His main concern was that we can't prevent a service dog from doing its job. Jud explained that the Council would just have to look at those on a case by case basis and decide if the ordinance would prevent that service animal from doing its job, and if so then make adjustments for that situation. The resident, Mr. Chambers was present and urged the Council to not pass the revision. Dirk Studebaker made the motion to adopt Ordinance 2016-0719C. Richard Hadley seconded the motion and all were in favor. He presented Resolution 2016-0719D A Resolution in Support of Community Crossings Matching Grant Application. Amy Brown made the motion to adopt Resolution 2016-0719D. Richard Hadley seconded the motion and all were in favor. Jud explained to the Council that at the next meeting they will introduce the Bond Ordinance for the Street Lighting Project. Lastly, he explained the meeting he was trying to set up for July 27 to discuss the movement of the County line did not work for everyone. He will try to set one up in August and will get back with the Council on that.

Deputy Marshal Jason Pritchett explained that there was vandalism to one of the basketball backboards at the park. The cost of the repair is \$989. It was a juvenile and the mother is willing to make arrangements. He is asking the Council if they wish to make arrangements with the mother or turn the case over to the prosecutor. Amy Brown made the motion to work with the mother if she is willing to pay for the cost of repair. Richard Hadley seconded the motion and all were in favor.

Town Administrator Ron Shoup presented a quote from Roof Pro to repair the roof at the water plant. He explained it is hard to get roof work done right now due to the repairs being done in Brookston. The Council would still like to see at least another quote, so a decision was tabled. He informed the Council that the fire hydrants are all painted. He then informed the Council that he had Utilities Operator, Lorean Johnston, attend to explain a couple of things to the Council. Lorean explained the Cross-Connection letter he had sent to the Council for review. He has identified 17 letters that need to go out. Jud stated a list needs to be attached to an ordinance and one adopted then letters can go out. Lorean will get list to Jud. He then discussed a quote for the water plant to update technology so that he can adjust controls himself and give him more control over the plant. The cost is \$3,000. Richard Hadley made the motion to approve the update. Dirk Studebaker seconded the motion and all were in favor.

Under new business, the old police car needs to be sold, so Jud will double check the law and prepare the appropriate information to get this done. Lastly, George asked the Council to consider an Ordinance to ban firearms from Town Hall and Parks. There was no discussion on this matter.

With nothing else to come before the Council, Richard Hadley made the motion to adjourn at 7:33 PM. Doyle Allison seconded the motion and all were in favor.

Library News

Storytime for babies and toddlers has expanded to 3 weekly sessions. Join us on Tuesday at either 10:00am or 11:00am or Wednesday at 4:00pm, for Mother Goose on the Loose Storytime. An award winning early-literacy program that promotes a love for books, songs, play, and music through nursery rhymes and child-caregiver bonding. No registration required, please plan to be here about 5 minutes early to get settled in.

August 1st, Color Me Calm (returns) 4-5pm 1st Monday of each month, except when a holiday occurs. 100's of pencils and pages are available for coloring or bring your own. A kids area is set up in the children's section at the LEGO Table and adults will be in the meeting room. No registration required

Downtown Movies in Thompson Park: August 5th at 9:20pm- Kung Fu Panda 3.

Free popcorn provided by the Otterbein Farmers and Merchants Bank. Bring your lawn chairs and blankets. Donations are appreciated.

Book Sale: August 6-13th during regular library hours. A special tent will be set up outside the library during the festival on August 6th. The first day of the book sale means lots of great hardbacks and paperbacks, DVDs, and newly withdrawn books to choose from.

Summer Reading Basket Winners and Special Awards

On the main street stage, during the afternoon of the street festival, the library will host the drawing for the winners of our 200-book page challenges. The library will also be awarding some special prizes and handing out books for those who reached their summer reading goals.