



**Important Phone Numbers**

Police	911 or 884-0080
Billing Questions	583-4944
Clerk's Office	583-0089
Republic/Allied Waste	477-9138
Streets and Water	583-3430

**Councilmen**

Ron Shoup	337-5876
Kevin Burk	404-1481
Dirk Studebaker	574-551-2903
Doyle Allison	583-9481
Amy Brown	376-0366

**Calendar**  
**February 2016**

2nd	Town Council Meeting 6:00 PM
3rd	Trash & Recycle
15th	<b>Town Hall Closed</b>
16th	Town Council Meeting 6:00 PM
17th	Trash & Recycle

**Otterbein Prairie  
Community Center**

Tuesday night cards will be taking a break. Will be resuming April 5, 2016



**Online Bill Pay**

View Bill Online    No Registration Required    Automatic Payments

Go To: [www.otterbein.in.gov](http://www.otterbein.in.gov) & select "OTTERBEIN UTILITY ONLINE BILL PAY"



Proudly Present the 2nd Annual  
Otterbein Public Library's Summer Reading Fundraiser

A little party never killed nobody....

**Murder  
Mystery Dinner**

Friday February 19, 2016

7:00pm to 9:30pm

Otterbein Public Library  
silent auction, photo booth & games;

**Theme & Dress Attire:**

1920's Gangsters & Flappers

**Tickets- \$25**

are available at the Public Library and  
must be purchased by Feb. 12

*Are you interested in playing one of the characters  
during the murder mystery event?*

Contact Lauren at 583-2107, Facebook, or  
[lee@otterbeinpubliclibrary.org](mailto:lee@otterbeinpubliclibrary.org)



**TOWN COUNCIL MEETING  
TUESDAY, JANUARY 5, 2016 AT 6:00 PM**

Council President Kevin Burk called the meeting to order at 6:10 PM with all members present.

Clerk-Treasurer Treeva Sarles, and Council members Kevin Burk, Ron Shoup, Dirk Studebaker, Doyle Allison and Amy Brown took their Oath of Office, for their new term, in front of Attorney and Notary Public Jud Barce.

Ron Shoup made the motion that Kevin Burk continue as President of Council for 2016. Amy Brown seconded the motion and all were in favor. Doyle Allison made the motion that Ron Shoup continue as Vice-President for 2016. Kevin Burk seconded the motion and all were in favor.

The Council conducted the Public Hearing on Utility Disconnection. There was no one present to discuss their disconnection. Dirk Studebaker made the motion to approve those listed, to be disconnected. Doyle Allison seconded the motion and all were in favor. Mrs. Burton arrived late, she explained her situation and asked for an extension to pay her past due amount Friday, January 8, 2016. Ron Shoup made the motion that she has until Friday at 5:00 PM to pay her past due by Friday, January 8, 2016 at 5:00 PM to avoid being disconnected. Doyle Allison seconded the motion and all were in favor.

Ron Shoup made the motion to approve the Minutes of December 2015 as written. Doyle Allison seconded the motion and all were in favor. Kevin Burk read the summary of claims presented for a total of \$65,074.21. Dirk Studebaker made the motion to approve the claims as presented. Doyle Allison seconded the motion and all were in favor.

Attorney Jud Barce updated the Council on the vacant lots on Central Street owned by Sid Payne. He has prepared the resolutions for Tippecanoe County Commissioners and the Otterbein Town Council to adopt. Once Tippecanoe County has adopted their Resolution, then he will have us adopt ours. Jud then updated the Council on some Ordinance Violation Hearings. Lastly, he presented Ordinance 2016-0105 An Ordinance to Adopt a revised Code of Ordinances. Ron Shoup made the motion to Adopt Ordinance 2016-0105. Doyle Allison seconded the motion and all were in favor.

Town Superintendent Seth Humphreys stated the year is starting out good. He will be using January to work with Treeva and the liaisons to put together a project list for 2016. He asked the Council to think about how to dispose of the old mulch and junk at the WWT Plant. He also would like them to think about and finalize where they would like the new salt shed to be placed. Kevin asked that be put under old business for the next meeting.

Utility Superintendent Lorean Johnston presented the Council a draft letter that will be sent out from the engineering firm to the Contractor for the WWT Pump Project requesting a revised schedule for completion since they have missed their deadline. He stated if the Council had anything they want added, he needed to get that information to Mike Turchi. Lorean gave an update on the WWT plant and the rain, reporting that the pumps ran non-stop for 6-7 days to be able to recover. Good news, we did not violate our permitted limits. Lastly, he requested to attend the AWWA Conference at the end of January. The cost will be \$190 for the conference, some meals and a hotel room. Ron Shoup made the motion he attend the conference. Doyle Allison seconded the motion and all were in favor.

Clerk-Treasurer Treeva Sarles presented a contract with Ronda Conrad, Governmental Accounting Consultant, to assist with the Internal Control Policy and Procedures. Amy Brown made the motion to enter into the Contract with Ronda Conrad. Ron Shoup seconded the motion and all were in favor. She stated the Council needed to pick the newspapers that we will publish public notices in for 2016. The Council unanimously agreed to continue with the Benton Review and the Journal and Courier. Lastly, she presented a request from the Pizza King to put an information sign in the town owned lot next to the Pizza King for a few weeks. The Council unanimously approved the request.

Under old business, there is still water coming through the wall at the community center as well as the roof. The roof at the Town Hall also has a leak. Seth Humphreys is to get quotes. In regards to Stormwater rates, Jud Barce is researching the differences in collecting for Stormwater through utility bill or taxes. He will keep the Council informed of what he finds out.

With nothing else to come before the Council, Dirk Studebaker made the motion to adjourn at 7:10 PM. Doyle Allison seconded the motion and all were in favor.

**TOWN COUNCIL MEETING  
TUESDAY, JANUARY 19, 2016 AT 6:00 PM**

Council President Kevin Burk called the meeting to order at 6:00 PM with members Dirk Studebaker, Doyle Allison and Amy Brown present. Vice-President Ron Shoup was absent.

Larry Wilcroun from Rowe Truck and Kelly Kepner the Benton County Economic Development Director addressed the Council regarding two issues. First, Benton County applied for a grant to study the Lutheran Church as a possible

Brownfield site under the assumption that Rowe Truck owned the property. It has come to Kelly's attention that the Town of Otterbein owns the property and had already done the phase 1 study, which is what the current grant that Benton County received would pay for. Kelly explained, since they already had the approval we could just let the county proceed and use that as a second opinion. There is no cost to the town. The Council unanimously agreed to let them continue to have a second opinion. Larry Wilcrout then proceeded to explain that Rowe truck had removed the sod from the property at the Lutheran Church and was having gravel brought in. This is due to them parking on the lot and tearing up the lot. The Council made it clear that he should have checked with the Town first, since it is the Town's property and we are allowing them to use it. After a long discussion, Dirk Studebaker made the motion that Rowe Truck can gravel the lot as long as when they no longer use the property they will return it back to green space, as Mr. Wilcrout stated they would. Doyle Allison seconded the motion and all were in favor.

Ronda Conrad, Governmental Accounting Consultant spoke with the Council about the Internal Control Policy deadline handed down by the State, and explained the manual that the State Board of Accounts has put together to follow. She explained the components, and principals that have to be included. In order to get started, the Council has to put together the first phase, then she can work with the department heads and write our policy. She asked how the Council would like to approach this. She made it clear that it is a very tight schedule to get so much done by June and we can't get stuck on this phase or any phase for that matter. The council will look at their calendars and get with Treeva to schedule a Special Session to work on this. She thanked them for their time and the opportunity to work with the Town.

Kevin Burk read the summary of claims presented for a total of \$46,707.59. Dirk Studebaker made the motion to approve the claims as presented. Doyle Allison seconded the motion and all were in favor.

Mike Turchi with BF&S presented the revised schedule from the Graves Plumbing Company. The Council agreed with the schedule, but wanted it clear to Graves that they do not want this new deadline missed. Mike presented Change Order 1 to the Contract with Graves for a Flygt mix flush valve for \$3,771.86. This is something that Lorean had discussed with Mike. Mike doesn't recommend it. His opinion is it is a gadget that may cause problems down the line. If we did want to go with it he would recommend two. No decision was made at this time.

Town Superintendent Seth Humphreys discussed he has identified 60 residents that need to trim trees as they are intruding on the right-of-way. The Council stated not to send out more letters than he can address at one time, suggesting 10 at a time and allowing residents 30 days to trim them as it is winter and not the best time to be trimming trees. He reported that some of the snow fence that blew down in all the wind has been put back up. The fence that hasn't is frozen to the ground. Since it is supposed to warm up at the end of the week and first of the next week he hopes to get the rest back up. Lastly he presented 2 quotes for cleaning of the mulch and junk down by the WWT plant. Leuck Dirt Work, \$7,280 and Premier \$7,460. He presented a quote from Premier for the additive to concrete work for the salt shed that was quoted in December. The quotes for clean-up were tabled until we can determine where we could pay for that from. The quote for the additive was tabled until we can compare that to what was quoted in December. Treeva is to put these items under old business for the next meeting. Lastly, he informed the Council he hopes the brine operation will be up and running by the end of the week.

Utility Superintendent Lorean Johnston updated the Council on the plants and they are running well. He also stated that he has been training, laborer Chad Jacoba on testing so he can take care of testing when Lorean has a day off and he is doing very well.

Clerk-Treasurer Treeva Sarles gave the 2015 year-end Financial Report. She informed the Council that they can participate in AFLAC through the Town of they choose. If they would like more information please let Treeva know and she will set up a time with the AFLAC representative.

Under Old Business, Kevin asked about the status of the quotes with the building inspections? Seth said he was still working on it. Kevin informed him, he needs to make that a priority.

Under New Business, there is a business that has inquired about the property at the most east end of town. They are looking at the property, to build their business, but want to make sure they can get water and sewer to the property and what that would cost. Since utilities have not been ran that far, the Council will have engineer Mike Turchi contact the business owner and talk in more detail with the potential business owner and then report back to the Council with options to get utilities to the property.

With nothing else to come before the Council, Dirk Studebaker made the motion to adjourn the meeting at 7:36 PM. Doyle Allison seconded the motion and all were in favor.



## Otterbein Police Urges Public to Stay Alert for Scam Phone Calls

The Otterbein Police Department continues to warn consumers to guard against scam phone calls from thieves intent on stealing their money and or their identity. Criminals may pose as the IRS, FBI agents, charitable organizations or a computer repair business (informing you that your home computer has become infected with a virus).

Many will insist that you provide identifying information (date of birth, SSN, address) or possibly credit / debit card info.

Here are several tips to help you avoid being a victim of these scams:

- Scammers make unsolicited calls.
- Callers try to scare their victims. Many phone scams use threats to intimidate and bully a victim into paying.
- Scams use caller ID spoofing. Scammers often alter caller ID to disguise the number they are calling from.
- May threaten to bring in police or another government agency to fail to pay (back taxes, traffic ticket, fine and costs on a bogus arrest warrant).

Do not give out any banking, credit / debit card information over the phone unless you know who you are taking to.

If you receive a telephone call that you feel is an attempted scam, hang up immediately. If you feel it could be a legit call, ask for the caller's name and or an identifying number for that person, then consult a telephone directory or directory assistance in order to make a return call. **DO NOT USE THE TELEPHONE NUMBER THE PERSON IS CALLING FROM!**



## Summer Camp & Preschool

**Register Online NOW!**

**Camp Dates:** May 23<sup>rd</sup> – August 16<sup>th</sup>

(No camp on Memorial Day – Monday, May 30<sup>th</sup> or Independence Day – Monday, July 4<sup>th</sup>)

**Ages:** All Children ages 5-12 by June 1<sup>st</sup>

**Cost:** Full-Time: \$100 per week, per child

Part-Time: \$25 per day per child (4 days or less per week)

**PRESCHOOL CLASS:** Children who will be 3 years old by August 1, 2016.

Classes meet Tuesday & Thursday from 8:15 – 10:45 a.m.

Tuition: \$80.00/month. *Class size is limited to 18.*

**PRE-K CLASS:** Children who will be 4 years old by August 1, 2016.

Classes meet Monday & Friday 8:15 – 10:45 a.m. and Wednesday 8:15 a.m. – 2:45 p.m.

Tuition: \$110.00/month. *Class size is limited to 20.*

**SCHOOL YEAR:** September 6, 2016 – May 26, 2017. *Follows the Benton Community School calendar.*

**REGISTRATION:** Visit [www.otterbeinumc.org](http://www.otterbeinumc.org), *Summer Camp and the Preschool/Pre-K page is under the Youth Programs tab.*

For additional information e-mail [preschool-camp@otterbeinumc.org](mailto:preschool-camp@otterbeinumc.org) or call 765-583-4441.