



OTTERBEIN

TOWN BETWEEN TWO COUNTIES

A place for family

February 28, 2018
Vol. 23.02

104 E 2nd St, PO Box 215
765.583.4944
www.otterbein.in.gov

Important Phone Numbers

Police	911 or 884-0080
Water Emergencies	476-3055
Billing Questions	583-4944
Clerk's Office	583-0089
Republic/Allied Waste	477-9138
Streets and Water	583-3430

Councilmen

Kevin Burk	404-1481
Dirk Studebaker	574-551-2903
Doyle Allison	583-9481
Amy Brown	376-0366
Rick Hadley	418-5742



Don't forget to "Spring Ahead!"
Daylight Savings Time begins 2:00 am Sunday
March 11th



DOOR-TO-DOOR SURVEY IS COMING

A Company Priority Projects will be going door-to-door as well as making phone calls conducting an Income Survey Mid March to Mid April.

The survey is required for any grant application we apply for through the Indiana Office of Community Rural Affairs. The Survey is good for 4 years. The Town plans over the next 4 years to apply to the Office of Community Rural Affairs a Community Center Grant, and Stormwater Planning Grant, and Stormwater Construction Grant, and Water Planning Grant and a Water Construction Grant.

Your assistance with this survey is appreciated as it will allow us to apply for grants to bring funds into the town for improvements keeping the residents from bearing the full cost of these projects. If you have any questions, please call Treeva in the Clerk's office at 583-0089.



Invoice Cloud
Pay your bill online or by text
Go to: Otterbein.in.gov and click the link
or
Invoicecloud.com/OtterbeinIN



Limb Pick-Up Resumes April 2nd

*Begins the 1st **Monday** of each month/*Please have limbs to curb by 6:00 am
*Maximum diameter - 6 inches /*Maximum length - 8 feet

Whole trees need to be removed by the homeowner/resident's expense.

Only limbs can be put through the chipper; **no shrubs and bushes!** If it's not a limb, or is very small; it can be placed in your trash can. If these criteria are not met, it will be left behind. Rain can delay limb pickup due to the fact that wet limbs can cause damage to the chipper. We will start on the first Monday, and continue until we have made a pass down every street.



calendar March 2018

6 th	Town Council Meeting 6:00 PM
14 th	Trash/Recycle
20 th	Town Council Meeting 6:00 PM
28 th	Trash/Recycle
30 th	Town Hall Closed Good Friday



Happy St. Patrick's Day &

Happy Easter!



Chess Press Lateral



Self-Weighted Rower



Double Leg Press

FITNESS EQUIPMENT EVENT

SATURDAY, MARCH 24, 2018 AT 10:00 AM

OTTERBEIN TOWN PARK PAVILION



A Double Elliptical

Come Check out the New Fitness Equipment at the Otterbein Town Park

During the winter we have it set up in the Pavilion

During the spring/fall we will have setup outdoors

Come Learn More about the equipment and how to access it during the winter



Double Sit-up Board



Spring, spring; it's hopping our way!



Even though the groundhog has seen his shadow, spring is just around the corner. Keep a look out for the next newsletter containing our **Town Cleanup Day** info!



Storm Season has Arrived!!

With storm season upon us, please be mindful of the following:

On occasion, the storm warning siren may be activated based on existing conditions even in the absence of a sighting and or confirmation of a tornado. Also, it is not uncommon for a storm to develop very quickly with very little warning. If the siren is activated, seek shelter immediately and if possible tune a radio or television to a local station for further instructions or updates. Please refrain from calling Town Hall for additional information, employees may also be seeking shelter and in all likelihood will know nothing more than that of the residents. To report a tornado sighting and or injury, call 911.



Town Council Meeting

Tuesday, February 6, 2018 6:00 PM

Vice-President Kevin Burk called the meeting to order at 6:00 PM with members Amy Brown, Dirk Studebaker and Doyle Allison present. President Richard Hadley was absent.

The Council held the hearing on utility disconnection. No resident was present to discuss. Dirk Studebaker made the motion for those listed on the disconnection list be disconnected. Amy Brown seconded the motion and all were in favor.

Amy Brown made the motion to approve the January 2018 Minutes as written. Doyle Allison seconded the motion and all were in favor. Kevin read the summary of claims presented for a total of \$160,372.41. Dirk Studebaker made the motion to approve the claims as presented. Doyle Allison seconded the motion and all were in favor.

Kevin Burk discussed an email he received regarding Senior Guidance. He would like the information to be posted to the town website. It was discussed as to what type of information we should post to the website. The Council agreed to limit posting to the website to Community Outreach items. The Council unanimously agreed to post the Senior Guidance to the website.

BF&S Engineer Dave Buck discussed the Church Street sidewalk project. INDOT had come to the town in the fall and stated we had a choice to stay with the federal grant or move it to a state project. The town had chosen to go with state funding. Now, INDOT has informed the Council they are moving us back to Federal Funding. Dave discussed the differences. Following federal guidelines will add a lot of cost to the project. He suggested we might want to abandon the federal grant and apply for the Community Crossing grant to do the street and sidewalk, at one time. Kevin asked if we can keep the federal grant until we apply for the CCMG and see if we are awarded the CCMG funds. Dave suggested we have a meeting with our INDOT representative and work through this, to know our options. He also discussed a possible easement issue in that area. Jud will look into the easement issue.

Jud Barce discussed utility bill adjustments and what the town currently does. He will work with Treeva to create a policy for the Council's review. Jud updated the Council on the BP (Windfarm) tax issue. He is waiting on BP to get back with him. It appears they roughly owe the town \$7,000. He brought up the Fats, Oils and Grease Ordinance stating we never decided if we wanted to change our ordinance. It appears Total fats, oils and grease should be less than 200mg per liter. Doyle Allison made the motion to use that amount in our ordinance. Kevin Burk seconded the motion and all were in favor. Jud will create an amendment to the ordinance. He is still working on the Limerick Lane issue.

Town Marshal George Frantz gave the department report, stated that he is still working on purchasing AEDs and if any of the Council or employees wants a new town ID, then get him a picture or come in for him to take a picture.

Utilities Operator Lorean Johnston stated that the contractor for the WWT project wanted to know if they can use what we consider the town dump to put their spoils when digging at the plant for the project. That brought up the land issue that is being worked on. So the Council informed him to find a different area for them to put the dirt but they want them to take away the concrete. He just informed them that the contractor's work trailer is hooked to our electricity at the plant. He discussed inflow lids for manholes to improve keeping stormwater out of the WWT plant. This is due to the manhole lids and manholes deteriorating over time. He would like to order 125. He presented 2 quotes. The first was from Utility Supply Company for \$38 each and the second from EJP for \$68 each. Amy Brown made the motion to order 125 at \$38 each from Utility Supply. Dirk Studebaker seconded the motion and all were in favor. He updated them on the Meter Pit Replacement project.

Regarding a residents request to adjust a water bill due to a substantial water leak, the Council couldn't agree to the adjustment because the law doesn't allow that. Clerk Treasurer Treeva Sarles knows the gentleman's financial situation and suggested they use the Rotary Designated Fund to help with his bill. The Council unanimously agreed. She informed them of a light pole that was hit. The person, who hit it, notified us and stated if repairs were needed to let him know. George had looked at the damage. Council agreed for the Town to seal it with paint and there is nothing to charge. She informed the Council that she attended the Benton County Council meeting with other Clerk-Treasurers to discuss the Public Safety Local Income Tax. It is the County's intension to take those funds away from the town to help fund the County EMS department. That will be around a \$12,000 impact on our budget per year. They still have to work with the Indiana Department of Local Government Finance. When Treeva finds out when that meeting will be, she plans to attend and will let the Council know as well. Lastly, she informed the Council there is a grant opportunity and she feels that a Special Meeting needs to be called to discuss options for projects and if we want to apply for a grant. The Council set a Special Meeting for Thursday February 15, 2018 at 5:30 PM.

With nothing else to come before the Council, Amy Brown made the motion to adjourn at 7:38 PM. Dirk Studebaker seconded the motion and all were in favor.

SPECIAL MEETING OF THE TOWN COUNCIL

THURSDAY, FEBRUARY 15, 2018 5:30 PM

Council President Richard (Rick) Hadley called the meeting to order at 5:34 PM with members Kevin Burk, Amy Brown and Doyle Allison present; member Dirk Studebaker was absent.

Clerk-Treasurer Treeva Sarles explained the OCRA grant opportunities. She explained we can only pick 1 project now because we already have an open grant for the WWT project. We can apply for 1 utility planning grant for \$35,000 or 2 utility planning studies for \$45,000 or a construction grant ranging from \$500,000-700,000 depending on the type of grant request and the town's local match. Planning grants can be applied for monthly, construction grants twice a year.

First, the Stormwater issues were discussed. The engineers explained updating the 2008 study, doing a new study because a lot has changed in 10 years, or continue with phase 2 of the original plan which would take the storm drain on down Oxford Street. The Council discussed there are more serious drainage areas than Oxford Street. Treeva explained that once we have a stormwater construction grant, we can't apply for another one for 7 years so we need to make sure we make the best stormwater corrections in the areas that need the most improvement. She also stated we can get up to a \$600,000 grant and a minimum local match of \$62,500. The Council has discussed over the last 1-2 years the current stormwater rates. Residential vs commercial property, currently everyone pays the same \$3.00 a month. The state takes into account what our rates are when deciding if we get a grant. Based on state average we are low. So a rate study needs to happen to move forward with stormwater.

Second they discussed the Water utility. Lorean stated that even though there is work to be done in the distribution system, they are not critical and the other projects being discussed are more important.

Lastly, the Council discussed the community center in great detail. We can apply for up to \$500,000 grant with a \$52,500 local match. It is estimated that the repairs to the current community center is over \$30,000. There was discussion that a multiuse building could be built, the community center part would be paid 90% by grant and then the non-community center piece would be 100% town, but that is decided by square footage and makes it cheaper to move the town hall and police department to a new building allowing the current town hall to house all the town's equipment in one location. Currently it is spread out in different locations and a lot of it is sitting outside in the weather. That may not be feasible, but this would be the time to look at it. However, applying for the Community Center grant is an option. So put \$30,000+ in the cur-

rent one or put up to \$52,500 in a new one and have a much bigger nicer one. Rick put it to a vote making the motion to proceed with applying for a community center grant. Amy Brown seconded the motion. Rick and Amy were in favor Kevin and Doyle were against. Motion died due to the tie. It will be placed on the next meeting February 20, 2018 for a second vote.

With nothing else to come before the Council Rick Hadley made the motion to adjourn, Amy Brown seconded the motion and all were in favor. Meeting adjourned at 7:10 PM.

TOWN COUNCIL MEETING
FEBRUARY 20, 2018 6:00 PM

Council President Richard (Rick) Hadley called the meeting to order at 6:03 PM with all members present.

Kevin Burk stepped down as Vice-President. Rick Hadley nominated Amy Brown. Doyle Allison seconded the nomination and all were in favor.

Rick Hadley read the summary of claims for a total of \$52,306.55. Kevin Burk made the motion to approve the claims as written after he had Treeva clarify what hydrant rental is. Amy Brown seconded the motion and all were in favor.

Deputy Marshal Jason Pritchett gave the police department report. Dirk asked the status of the AED and Jason explained George is waiting on the company they are working with to get back with him and plans to have information to Council at next meeting. Dirk also asked about the police carrying NARCON. Jason said they are looking into it but need to look at legal issues with that.

Ron Shoup presented quotes for the Town Hall garage doors that need replaced. Phillips for \$5,243.32; Overhead Doors for \$9,028 and Steve's for \$6,614. After looking at the quotes Phillips wasn't as durable as the others. Rick Hadley made the motion to go with Steve's for \$6,614. Kevin Burk seconded the motion and all were favor. Ron suggested after getting quotes on the little garage/brine building that we hold off repairs until later in the summer.

Clerk-Treasurer Treeva Sarles presented Ordinance 2018-0220 on Fats, Oils and Grease. Kevin Burk made the motion to adopt Ordinance 2018-0220. Rick Hadley seconded the motion and all were in favor.

The Council discussed, again, the possibility of a community center grant. Dirk asked Treeva to summarize the details since he missed the last meeting. Rick Hadley made the motion to apply for a grant for the community center. Amy Brown seconded the motion and all were in favor. Treeva will get information on architects to get a design started. Kevin wants the architect to also look at the current town hall and how that could be utilized if we did move the offices.

Treeva discussed the Stormwater Rate Study that will cost \$5,000-7,000. We had issues with London Witte Group the last time we used them. She suggests using Umbaugh. Council asked her to get a contract to review with Umbaugh for the next meeting.

Kevin Burk made the motion to have Priority Projects do the needed Income Survey for the grant. Amy Brown seconded the motion. Amy Brown made the motion to hire Priority Projects to write the Grant application. Dirk Studebaker seconded the motion and all were in favor.

The Council discussed possibly adding a third meeting to discuss projects only. It was discussed how we use to try to use the second meeting for that and the first for general items. Council agreed to try this again, and if needed after that, they will add the third meeting. Dirk Studebaker pointed out that we have an ordinance on how our meetings are to be conducted and the Council needs to review it and try to follow it.

Kevin Burk asked if the guys can look to see how the community center is dealing with the rain and can we do something with the leaking roof temporarily until we decide what to do with the building. Ron will look into it.

Treeva presented Resolution 2018-0220 A Resolution to transfer unused 2017 funds to the Rainy Day Fund. The transfer request is \$50,000. Rick Hadley made the motion to adopt Resolution 2018-0220. Kevin Burk seconded the motion and all were in favor.

With nothing else to come before the Council, Dirk Studebaker made the motion to adjourn at 7:20 PM. Kevin Burk seconded the motion and all were in favor.