



**WE NEED YOUR FEEDBACK!!** The Environmental Protection Agency (EPA) revised the Lead & Copper Rule. They are requiring us to know the service line material, coming into your home. We are asking you to answer the following questions about your home.

It is as simple as checking the pipe material, where the water line enters your residence or business. Any unidentified lines will be documented with the state and considered unknown/lead lines needing replaced. We want to work to ensure that lead does not exist in our system or your home. Being able to ensure your service line is not lead helps to protect those in your home. There are currently funding opportunities and assistance available to handle identification and replacement during this time and we are working to complete this while assistance is available. The deadline for this is October 16, 2024. Any questions, call 765-583-4944.

Please return to Town Hall (drop box located out front) ASAP.

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What is your service address:

What is the waterline material coming into your house: (circle one)

Lead                      Copper                      Plastic (PVC, PEX, CTS)                      Galvanized Steel

Other: \_\_\_\_\_

Basis of determination: (circle one)

Visual Inspection                      Age                      Other \_\_\_\_\_

If non-lead, was material ever previously lead? (circle one)

Yes                      No                      Unknown

Other ways to complete survey: **Our website:** Otterbein.in.gov. **Facebook:** Town of Otterbein News and Information

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**Important Phone Numbers**

Police	911 or 884-0080
Billing Questions	583-4944
Clerk's Office	583-0089
Waste Management	866-797-9018
Streets	583-3430
Water Emergencies	765-761-7594

**Councilmen**

Jackey Apache	491-4594
Doyle Allison	307-8505
Amy Brown	376-0366
Rick Hadley	418-5742
Linda Brummet	404-2115

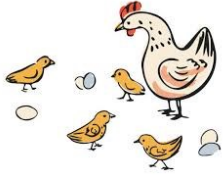
Town Hall will be closed on **Monday, September 2<sup>nd</sup>** to honor Labor Day. Plus, trash will be on **Saturday, September 7<sup>th</sup>** due to the holiday. Make sure you still put your trash bins out the night before.

**Mark your calendars; October is last month for limb pickup, which will start around October 1<sup>st</sup>.** That means it'll be time for raking and bagging the leaves. The town will keep you posted for those Waste Management leaf pickup dates, which are usually on a Saturday in November, and December.

# Calendar September 2024

2<sup>nd</sup> Town Hall Closed-Holiday  
3<sup>rd</sup> Limb Pickup Begins  
5<sup>th</sup> Town Council Meeting 6:00 PM  
19<sup>th</sup> Town Council Meeting 6:00 PM  
\*\*\*Trash Every Friday\*\*\*

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## Here Chickee Chickee!!

Did you know that there is an ordinance on chickens?

We have seen numerous chickens roaming the streets of Otterbein. Roosters can be heard from all around. If you own chickens, this is what you need to know.

Under ordinance **91.02**, Animal Nuisances, it reads:

(5) *Chickens*, turkey, ducks, quail or other poultry are permitted on residential lots, under the following conditions: (a) No more than ten hens are present at any time; **(b) No roosters are permitted;** (c) **The hens are kept in a chicken coop or other similar structure, located behind the residence so that the coop or structure is not visible from the street in front of the house, and which shall include, at a minimum, a fenced enclosure, or be within a fenced yard;** and (d) Any other reasonable conditions imposed by the Town Council, after any neighbors have had an opportunity to express any concerns they may have to the Town Council.

An ordinance violation occurs when these conditions are not met.

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If the water payment, due on the 15<sup>th</sup> of each month, falls over the weekend on a Saturday, Sunday, or even a holiday and the Town Hall is closed; is it late on the next open business day? **YES**, the first business day after the 15<sup>th</sup>; penalties are applied to the accounts not paid. A 10 % penalty is applied to the amount due and disconnection notices are sent out (Ord. 50.03).

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### Why one should have their house number posted on front of the house in a clear view?

Although, its important or helpful for the mail carrier or guests visiting you; it's crucial for emergency personnel. As well, it would help the town employees out for locating a house for the large bulk item pickups or even something with the water meter.

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## OUMC Free Family Carnival

Sunday, September 15<sup>th</sup>

1:00 pm to 3:00 pm

It's held inside the church, and everything is **FREE!**

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# HAPPY LABOR DAY!

**TOWN COUNCIL MEETING**  
**THURSDAY, AUGUST 1, 2024, 6:00 PM**

Council President Amy Brown called the meeting to order at 6:01 PM with members Linda Brummet, Richard (Rick) Hadley and Doyle Allison present. Member Jackey Apache was absent.

The Council held the hearing on utility disconnections due to non-payment. No one was present to discuss their situation. Rick Hadley made the motion to approve those listed be disconnected. Linda Brummet seconded the motion, and all were in favor.

Amy Brown read the summary of claims presented for payment, for a total of \$399,799.74. Rick Hadley made the motion to approve the claims for payment. Linda Brummet seconded the motion, and all were in favor.

BF&S Engineer Dave Buck presented a Notice of Award for Milestone Contractors for the Base Bid #1 for the Dirk Studebaker Trail from Meadow Street to Lindsay Lane for a contracted price of \$1,055,850.00. Amy Brown made the motion to award to contract to Milestone. Linda Brummet seconded the motion, and all were in favor. He presented the agreement between Milestone Contractors and the Town of Otterbein to award the Pflug Drive Public Road approach for \$112,700.00. Amy Brown made the motion to award the contract. Rick Hadley seconded the motion, and all were in favor. Dave gave an update of the Central Avenue construction. DC Construction is finishing up and then a walk-through to prepare the punch list will be set. Lastly, he presented the RFP for the sale of the lots on Central Avenue. They will be advertised 2 times in the Benton Review and 3 times in the Journal & Courier. Rick Hadley made the motion to approve the RFP and to advertise. Linda Brummet seconded the motion, and all were in favor.

Attorney Jud Barce updated the Council on the Brost condemnation case. He also updated that he is still working with the attorney on the contract with Mainstream to bring fiber optic internet to the Benton County side of Otterbein.

Clerk-Treasurer Treeva Sarles presented Ordinance 2024-0801 an amendment to the 2024 salary Ordinance. Amy Brown made the motion to adopt Ordinance 2024-0801. Rick Hadley seconded the motion, and all were in favor. She presented a revised Employee Handbook. Rick Hadley made the motion to adopt the handbook. Linda Brummet seconded the motion, and all were in favor. She asked if there were any changes the Council would like to make for the Trash Collection, as it is time to put it out for bids. The Council said keep it the same. She presented a Police Network Storage quote from IronCloud. Amy Brown made the motion to approve the quote. Linda Brummet seconded the motion, and all were in favor.

Amy Brown presented the job description for the Operations Manager position. Linda Brummet made the motion to approve the Operations Manager job description. Amy Brown seconded the motion, and all were in favor.

With nothing else to come before the Council, Rick Hadley made the motion to adjourn at 6:55 PM. Doyle Allison seconded the motion, and all were in favor.

**EXECUTIVE SESSION OF THE OTTERBEIN TOWN COUNCIL**  
**THURSDAY, AUGUST 15, 2024 AT 5:00 PM**

Council President Amy Brown called the meeting to order at 5:02 PM with all members present.

The meeting was called to discuss the performance of an employee. This was the only topic discussed.

Jackey Apache made the motion to adjourn at 6:00 PM. Linda Brummet seconded the motion, and all were in favor.

**TOWN COUNCIL MEETING**  
**THURSDAY, AUGUST 15, 2024, 6:00 PM**

Council President Amy Brown called the meeting to order at 6:03 PM with all members present.

Jackey Apache made the motion to approve the July 2024 Minutes as written. Richard (Rick) Hadley seconded the motion, and all were in favor. Amy Brown read the summary of Claims presented for payment for a total of \$179,239.77. Linda Brummet made the motion to approve the claims for payment. Jackey Apache seconded the motion, and all were in favor.

BF&S Engineer Dave Buck presented a Task Order to update the Paser Street Inventory as required, for a total of \$4,800.00. Amy Brown made the motion to approve the task order. Linda Brummet seconded the motion, and all were in favor. He presented a Task Order for Zoning Map and GIS Assisting. There are 3 phases with a not to exceed \$7,800.00. Amy Brown made the motion to approve the Task Order. Jackey Apache seconded the motion, and all were in favor. Lastly, he brought up a revision to the Central Street RFP to add a deadline for questions to be submitted. Amy Brown made the motion to approve the change to the RFP. Rick Hadley seconded the motion, and all were in favor.

The Council discussed Tim Clark going to 12 hours a week that would encompass inspections vs 8 hours a week and then inspections, on top of that. They would like to see a written agreement from Tim to really understand what he will do in the 12 hours a week.

Clerk-Treasurer Treeva Sarles brought up the hours of the utility workers. Since they will be going back to a 40-hour week instead of a 36-hour week; they would like to know if they can have a 6:30 am – 3:00 pm shift. Jackey Apache made the motion to approve the shift change, but noted there can be no flexing time. Amy Brown seconded the motion, and all were in favor. She updated the Council that the Benton Community Foundation will be setting up either a pass-through account or an endowment for the Otterbein Parks & Recreation sports complex. The agreement will be between the Benton Community Foundation and the Town of Otterbein. More information will be coming on this. She presented Resolution 2024-0815 A Resolution adopting the 2022 Tippecanoe County Hazard Mitigation Plan. Amy Brown made the motion to adopt Resolution 2024-0815. Rick Hadley seconded the motion, and all were in favor. Lastly, she brought a quote from Standish Consulting for \$4,000.00 to do the Lead & Copper inventory due October 15, 2024. Rick Hadley made the motion to approve the quote with a not to exceed \$4,000.00. Linda Brummet seconded the motion, and all were in favor.

With nothing else to come before the Council, Jackey Apache made the motion to adjourn at 6:57 pm. Rick Hadley seconded the motion, and all were in favor.