



Important Phone Numbers

Police	911 or 884-0080
Billing Questions	583-4944
Clerk's Office	583-0089
Waste Management	866-797-9018
Building/Zoning/Permits	583-3430
Water Emergencies	765-761-0526
Councilmen	
Jackey Apache	491-4594
Doyle Allison	307-8505
Amy Brown	376-0366
Rick Hadley	418-5742
Linda Brummet	404-2115

Mark your calendars for Leaf Pickup Dates

Saturday, November 16th and Saturday, December 7th

Leaves must be bagged at the curbside by 6:00 am

Reminder: Burning of leaves that have fallen from trees or shrubs, non-woody plant matter, weeds, grass clippings, or other material that can be composted is prohibited. Ord. No. 2021-0304B

Town Hall will be closed on Monday, October 14th due to the holiday.

Calendar October 2024

- 1st Limb Pickup Begins
- 3rd Town Council Meeting 6:00 PM
- 14th Town Hall Closed– Holiday
- 17th Town Council Meeting 6:00 PM
- ***Trash Every Friday***



Pay your bill online or by text

Go to: Otterbein.in.gov and click the link or

Invoicecloud.com/Otterbein IN



Trick or Treat

Thursday, October 31, 2024

6:00-8:00 pm

If your house is participating, please turn on your porch light.

Reminder on large bulk item pickup, you must call the Town Hall at 765-583-4944 for your items to be picked up. Our staff will arrange for the items to be removed and disposed of properly. The large items can be furniture, appliances (no freon), or bulky items; if small, you can put items in your trash bin. Each resident is entitled to twelve large items per year (Ord. 2023-1005G).

Reminder if interested in recycling, the mobile recycling center is located at 502 E 2nd Street in our town, and items must be emptied and cleaned. The bins are marked with the items that are acceptable, and the cardboard (corrugated and non-corrugated) are placed into the shed beside the mobile site. The items accepted are paper, tin, aluminum, #1 plastic bottles, #2 plastic cloudy or frosted containers, and #2 plastic solid color.



Don't forget to "Fall Behind"

Daylight Savings time ends on November 3rd at 2:00 am.

Turn your clocks back 1 hour.

If your phone number on your water account has changed, please reach out to the Town Hall to update it. It is important incase the office needs to contact you with any water issues.

Movie Night Under the Stars



A promotional poster for a movie night event. At the top, a yellow banner with black stars contains the text "OTTERBEIN BALLFIELD". Below the banner, the date "OCT 5 SATURDAY 7:00 PM" is displayed in white and yellow text on the left. In the center, white text reads "Bring a chair or a blanket", "Concession will be open", and "Open to the public". On the right, the text "TICKET PER PERSON \$1" is shown in white and yellow. The background is dark with scattered yellow and blue stars.

Let's Taco 'Bout Wintek Internet for the Tippecanoe residents, Wednesday, October 9, at 5:30 p.m. at the Otterbein Town Hall!

Come enjoy free tacos and Mexican food from Gordo's Truck while learning about the benefits of Wintek fiber internet. Otterbein residents on the Tippecanoe side of town have the chance to ask questions or even place an internet order on the spot!

Special guest Tippecanoe County Commissioner Tom Murtaugh will deliver a message at 6:15 p.m., followed by a streaming seminar to help you learn how to cut the cord and save money by using streaming services with your new fiber connection.

Food truck service begins at 5:30 p.m., so come hungry and ready to connect! (Food truck will serve from 5:30 to 6:30 p.m.) We can't wait to see you there!

Can't make it? You can place your Wintek order online at order.wintek.com!

SENIOR BINGO

Join for an exciting afternoon with great prizes, delicious snacks, and plenty of surprises!

THURSDAY, OCTOBER 24TH

2:00PM - 4:00 PM

Otterbein Community Center

111 S Main Street

Otterbein, Indiana

ksalmon@digbyplace.com or 765-715-8287



TOWN COUNCIL MEETING
THURSDAY, SEPTEMBER 5, 2024 6:00 PM

Council President Amy Brown called the meeting to order at 6:01 PM with all members present.

Dave Buck with BF&S opened the bids and read aloud the 4 bids received for the Central Avenue lots as follows:

Citation Homes LLC- \$183,000

J.B. Farrell/Farrell Property & Omar Pantoja/Trust Builders of Indiana LLC- 200,000

KD Kyburz/Doyle Partnership- \$184,000

Kaco LLC- \$200,000

Dave recommended the Council take bids under advisement for him to verify all bids meet the criteria specified. Amy Brown made the motion to take bids under advisement. Jackey Apache seconded the motion, and all were in favor.

Tim Kerkhoff was present and gave an update on the Otterbein Park Sports Facility. He stated a website has been created. He would like the town to help pay for flyers, and advertising for the donation campaign. Jackey Apache made the motion to spend up to \$1,000 for advertising. Linda Brummet seconded the motion, and all were in favor. Andrea Bowman with the Benton Community Foundation presented a Designated Pass-Through Fund Agreement between the Benton Community Foundation and the Town of Otterbein. This allows donors to donate funds to help repair, restore and repurpose the Otterbein Town Park Courts. This allows charitable donations to be tax exemption. Amy Brown made the motion to enter into the agreement. Linda Brummet seconded the motion, and all were in favor.

The Council conducted the hearing on utility disconnects for non-payment. No one was present to discuss their situation. Amy Brown made the motion to approve those listed be shutoff. Linda Brummet seconded the motion, and all were in favor.

Jackey Apache made the motion to approve the August 2024 Minutes as written. Linda Brummet seconded the motion, and all were in favor. Amy Brown read the summary of Claims presented for a total of \$240,871.99. Jackey Apache made the motion to approve the claims for payment. Linda Brummet seconded the motion, and all were in favor.

Dave Buck with BF&S presented a task order for them to prepare the WWT NPDES Permit renewal application for IDEM. Amy Brown made the motion to approve the task order for \$3,800. Doyle Allison seconded the motion, and all were in favor. He discussed the one Bid received on September 3, 2024, for the Briar Memorial Trailhead Park from Milestone Contractors LP. He recommended the Council reject the bid. Amy Brown made the motion to reject the bid. Linda Brummet seconded the motion, and all were in favor.

Attorney Jud Barce updated the Council that he is still working on the Mainstream and Watch Communication contracts. He is waiting on Mainstream's attorney to respond. He hopes to have something by the next meeting. He is still working on the Condemnation case. It is moving, just slowly.

Tim Clark with INTAC Management Group LLC discussed with the Council what he proposes to offer to the Town of Otterbein working an average of 12 hours a week for Building Inspections, Zoning and Building Commission items, as well as, providing Safety Training for employees and ADA matters. The Council agrees this is what they are looking for. He will now put together a contract with the town to provide these services for a future meeting. He gave an update on what he has been working on for the town.

Town Marshal Jason Pritchett discussed camera quotes for the cars and body cams; as well as cloud storage for those. He has found a company that will provide all for a 5-year contract of \$5,995 a year for a total in 5 years of \$29,975. The Council discussed with him and Clerk-Treasurer Treeva Sarles regarding where those funds would come from. Treeva suggested we will try to budget in the General Fund each year to cover this cost. Some years may have to come from the Public Safety Fund. Amy Brown made the motion that Jason can enter into the contract with Lenslock for the 5-year period. Linda Brummet seconded the motion, and all were in favor.

Clerk-Treasurer Treeva Sarles presented a contract with Standish Consulting to contract to be the licensed operator for the Town of Otterbein. Tom Tinsman had indicated when he came back to help us that it would be for a limited time; and that time is approaching. She has talked with Tom, and Tom is willing to stay on awhile longer.

The Council unanimously agreed to continue with Tom, if Tom agrees to give a 90-day notice if he decides to leave. She presented a quote to run the electrical for the new electric gate at the Water Plant. Huston Electric \$1,177.57 and KME LLC for \$2,495. Jackey Apache made the motion to approve Huston Electric to do the electrical work. Doyle Allison seconded the motion, and all were in favor.

With nothing else to come before the Council, Jackey Apache made the motion to adjourn at 7:02 PM. Linda Brummet seconded the motion, and all were in favor.

2025 BUDGET PUBLIC HEARING
THURSDAY, SEPTEMBER 19, 2024 AT 6:00 PM

Council President Amy Brown called the hearing to order at 6:03 PM with members Jackey Apache, Linda Brummet and Doyle Allison present. Member Richard Hadley was absent.

Clerk-Treasurer Treeva Sarles presented the 2025 proposed budget. There were no public comments or questions. Jackey Apache made the motion to adjourn the public hearing at 6:06 PM.

TOWN COUNCIL MEETING
THURSDAY, SEPTEMBER 19, 2024 AT 6:00 PM

Council President Amy Brown called the hearing to order at 6:03 PM with members Jackey Apache, Linda Brummet and Doyle Allison present. Member Richard Hadley was absent.

Amy Brown read the summary of claims for a total of \$174,028.53. Linda Brummet made the motion to approve the claims as presented. Jackey Apache seconded the motion, and all were in favor.

Dave Buck informed the Council that review of the 4 bids received for the Central Avenue lots had all met the criteria requested. He explained that the Council can award to whomever they feel is the most advantageous to the town. The 2 highest bidders were present and spoke to the town as why they felt they should be selected. Amy Brown made the motion, based on what was submitted in the bid packets that Kaco LLC be awarded the lots, as she felt they presented the most advantageous project for the town. Linda Brummet seconded the motion, and all were in favor.

Clerk-Treasurer Treeva Sarles presented Ordinance 2024-0919 an Amendment to the 2024 Salary Ordinance. This is changing the hours and hourly amount to the Town Maintenance Operator position. Amy Brown made the motion to adopt Ordinance 2024-0919. Linda Brummet seconded the motion, and all were in favor. She presented a request from the Otterbein Public Library that we plow the back parking area along First Street. We have done so in the past, but didn't last year. Amy Brown made the motion to approve the request. Jackey Apache seconded the motion, and all were in favor. Lastly, she informed the council that the green rubber mulch at the town park is not deep enough and more mulch needs added. It is \$400 a ton plus a pickup fee of \$50. Last time we purchased 2 ton and that wasn't enough, she would like to have a not to exceed \$1,700. So that we could get up to 4 tons. Jackey Apache made the motion to approve the request not to exceed \$1,700. Linda Brummet seconded the motion, and all were in favor.

With nothing else to come before the Council. Jackey Apache made the motion to adjourn at 6:40 PM. Linda Brummet seconded the motion, and all were in favor.