



OTTERBEIN

TOWN BETWEEN TWO COUNTIES

A place for family

Important Phone Numbers

Police	911 or 884-0080
Billing Questions	583-4944
Clerk's Office	583-0089
Waste Management	866-797-9018
Streets	583-3430
Water Emergencies	765-761-0526

Councilmen

Jackey Apache	491-4594
Doyle Allison	307-8505
Amy Brown	376-0366
Rick Hadley	418-5742
Linda Brummet	404-2115

SEPTEMBER 2023

- 4th Closed due to Holiday
 - 5th Limb Pickup Begins
 - 7th Town Council Meeting 6:00 PM
 - 9th Trash Day due to Holiday
 - 21st Town Council Meeting 6:00 PM
- ***Trash Every Friday*****



Pay your bill online or by text

Go to: Otterbein.in.gov and click the link or

Invoicecloud.com/Otterbein IN



Town Hall will be closed on **Monday, September 4th** to honor Labor Day. Plus, trash will be on **Saturday, September 9th** due to the holiday. Make sure you still put your trash bins out the night before.

The Town of Otterbein will be placing no parking signs and cones on Main Street, Oxford Street, Otterbein Street, and Peterson Street on Wednesday, September 6th. Complete Sweep will be sweeping the streets and up to the curbs, early Thursday morning, September 7th from 6:00 am to 12:00 pm. Please do not park on the sides of the streets and do not park in the center of Main Street.

Reminder on large item pickup, you must call the Town Hall at 765-583-4944 for your items to be picked up. Our staff will arrange for the items to be removed and disposed of properly. The large items can be furniture, appliances, or bulky items; if small, you can put items in your trash bin. Each resident is entitled to four pickups of up to three large items per year (Ord. 52.8).

Mark your calendars; October is last month for limb pickup, which will start around October 2nd. That means it'll be time for raking and bagging the leaves. The town will keep you posted for those WM leaf pickup dates, which are usually on a Saturday in November, and December.



If the water payment, due on the 15th of each month, falls over the weekend on a Saturday, Sunday, or even a holiday and the Town Hall is closed; is it late on the next open business day? **YES**, the first business day after the 15th; penalties are applied to the accounts not paid. A 10 % penalty is applied to the amount due and disconnection notices are sent out (Ord. 50.03).

Why one should have their house number posted on front of the house in a clear view? Although, its important or helpful for the mail carrier or guests visiting you; it's crucial for emergency personnel. As well, it would help the town employees out for locating a house for the large item pickups or even something with the water meter.

Reminder, 2023 Golf Permits are still available and need renewed every year. All Golf Carts and ORVs must be registered at the Town Hall in order to operate within the Town Limits. (Ord.2021-0415 and 2021-0506B)

Golf Cart owners must show proof of insurance and pay a \$15.00 permit fee.

ORV owners must show proof of insurance and ORVs are required to register their ORV with the State of Indiana and show proof that it is.

Otterbein United Methodist Church



and

Free Fall Family Carnival!

Sunday, September 17th from 1 :00 pm to 4:00 pm

Fun, games, food, music and more!

Everyone is welcome!

Otterbein Public Library News

On Saturday, September 9th, author Alan McPherson will be a guest speaker and do a book signing from 1:00 pm to 3:00 pm.

The Friends of the Library will host a Blow-Out Book Sale starting Saturday, September 30th through Saturday October 7th during regular library hours.

There will be NO MGOL, Preschool Storytime or Pinterest during the month of September.

Did you know that Warren County Learning Center offers a wide variety of career certification options for those seeking new career or to further their current career. The center provides educational opportunities to Warren, Fountain, and Benton County, and here is only a few of many options, like CDL– A and B Truck Driver, Emergency Medical Technician, ServSafe/START, and much more for adults. If interested or more information reach out to Warren County Learning Center (warrencountylearningcenter@live.com).

26 E 2nd Street, PO Box 31

Williamsport IN 47993

(765) 764-1880

BUDGET WORK SESSION

JULY 27, 2023 AT 5:00 PM

Council President Amy Brown called the meeting to order at 6:07 PM with Jackey Apache, Linda Brummet and Doyle Allison present. Council member Richard (Rick) Hadley arrived late.

Amy Brown read the Summary of Claims presented for a total of \$90,009.90. Jackey Apache made the motion to approve the claims as presented. Linda Brummet seconded the motion, and all were in favor.

Town Manager Karen Hurtubise explained a pump and valve in the wastewater treatment plant digesters needs replaced. It is a critical part of the operations. Treeva Sarles present the quote from EJP. A Franklin pump for \$4,375.00 which is comparable to the pump that needs replaced and a Hydromantic which is the current brand that needs replaced for \$8,700.00. The valve that needs replaced is \$1,910.00. Amy Brown made the motion to approve the Franklin pump for \$4,375.00, and the valve for \$1,910.00. Doyle Allison seconded the motion, and all were in favor.

There was discussion over the continued need for a full-time water operator. Karen Hurtubise has spoken with IDEM, Treeva Sarles, and the Alliance of Rural Water about the position. The state is aware of the large shortage of operators, and it was suggested we hire an operator in training. However, that person would have to work under a water operator 4 hours a day. Treeva and Karen have talked with Tom Tinsman to see if he would be interested in possibly increasing his hours to 4 hours a day or 20 hours a week for 2 years train an operator in training. We would also be able to send the person through the apprenticeship program with the Alliance, to better train the person to be successful in passing the tests to obtain the licenses. Tom has agreed to this if the Council would like to proceed this direction. Amy Brown made the motion to increase Tom Tinsman's hours to 20 hours a week and to advertise for an operator in training under the condition we work with the Town attorney to make a contract that if the successful candidate does not pass the test or quits before 5 years the person will pay the town back something to the town for the time we have invested in their training. Jackey Apache seconded the motion, and all were in favor.

Regarding the 2024 Budget the following was decided. Ron Shoup would stay on at 24 hours a week. Proposed raises were approved for employees who have work more than 1 year, this will go into effect the first paycheck of 2024. Treeva will prepare the salary ordinance in October when the budget is adopted. The health insurance is proposed to go up 5%, and the Council agrees to budget that increase to be covered by the town. The \$3,000 the town contributes to the Health Saving Accounts for each full-time employee will remain at the \$3,000 for 2024. There will not be a street paving project in 2024 to allow our street funds to recover from all the projects that have happened over the last several years. The town server for the computers need replaced. The estimate is \$9,648.00. Jason Pritchett is needing a bigger computer and a solution to viewing and storing video. The Council agreed to put \$20,000 in the 2024 budget for technology needs between the clerk's department and the police department. There was discussion about needed building repairs to the garages. The Council agreed to wait another year to assess the needs and have a better understanding of all the needs. Lastly, a quote was presented for a rear seal leaking and to replace the batteries in the generator at the wastewater treatment plant for \$8,276.52. Rick Hadley suggested monitoring the oil to see how often oil needs to be added to understand how bad it is leaking before we have it repaired. Treeva will prepare the budget with this information.

Jackey Apache made the motion to adjourn the budget work session at 7:48 PM. Amy Brown seconded the motion, and all were in favor.

TOWN COUNCIL MEETING
THURSDAY, AUGUST 3, 2023, 6:00 PM

Council President Amy Brown called the meeting to order at 6:04 PM with members Linda Brummet and Richard ((Rick) Hadley were present. Members Jackey Apache and Doyle Allison were absent.

Council held the hearing on utility disconnects for non-payment. No one was present to discuss their situation. Rick Hadley made the motion to have those listed shut-off. Linda Brummet seconded the motion, and all were in favor.

Amy Brown read the summary of claims presented for a total of \$132,080.97. Rick Hadley made the motion to approve the claims as presented. Linda Brummet seconded the motion, and all were in favor. Amy Brown made the motion to approve the July 2023 Minutes as written. Rick Hadley seconded the motion, and all were in favor.

Chris Limiac with BF&S gave an update on the water project. Dave Buck with BF&S presented a Task Order to

update Tables 1 and 2 of the 2024 LTAP Certification for Asset Management for a not to exceed \$1,800. It will be completed by November 30, 2023. Amy Brown made the motion to approve the task order for \$1,800. Linda Brummet seconded the motion, and all were in favor. Dave presented a Task Order to update the 5-year Capital Improvement Plan for a not to exceed \$6,300. Amy Brown made the motion to approve the task order for \$6,300. Linda Brummet seconded the motion, and all were in favor.

Town Administrator Karen Hurtubise gave her administrator report.

Clerk-Treasurer Treeva Sarles updated the Council on the Water Operator Apprenticeship program cost to the town which will be approximately \$7,000. She wanted the Council's approval before Karen and her moved forward with creating the Operator in Training position. The Council unanimously agreed.

With nothing else to come before the Council, Rick Hadley made the motion to adjourn at 7:20 PM. Linda Brummet seconded the motion, and all were in favor.

PUBLIC HEARING ON THE WASTEWATER/STORMWATER PLANNING GRANT APPLICATION

THURSDAY, AUGUST 17, 2023, AT 6:00 PM

Vice-President Jackey Apache called the Hearing to order at 6:02 PM. Member Rick Hadley was present. Members Amy Brown, Linda Brummet and Doyle Allison were absent.

Jackey Apache turned the Hearing over the Grant Writer Shannon McLeod with Priority Projects. Shannon explained the project to study both the wastewater and stormwater utilities. This is our second time applying for the planning grant.

There were no public comments or questions.

Jackey Apache made the motion to adjourn at 6:10 PM. Rick Hadley seconded the motion, and all were in favor.

TOWN COUNCIL MEETING

THURSDAY, AUGUST 17, 2023, AT 6:00 PM

Meeting was not held due to lack of quorum.