



Important Phone Numbers

Police	911 or 884-0080
Billing Questions	583-4944
Clerk's Office	583-0089
Waste Management	866-797-9018
Streets	583-3430
Water Emergencies	765-761-0526

Councilmen

Jackey Apache	491-4594
Doyle Allison	307-8505
Amy Brown	376-0366
Rick Hadley	418-5742
Linda Brummet	404-2115

Mark your calendars for Leaf Pickup Dates

Saturday, November 18th and Saturday, December 9th

Leaves must be bagged at the curbside by 6:00 am

Reminder: Burning of leaves that have fallen from trees or shrubs, non-woody plant matter, weeds, grass clippings, or other material that can be composted is prohibited. Ord. No. 2021-0304B

Trick or Treat

Tuesday, October 31, 2023

6:00-8:00 pm



If your house is participating, please turn on your porch light.

OCTOBER 2023

Water Bill Payment Options

Farmers & Merchants Bank-all locations; utility bill account number needed.

Credit Card, Online-Invoicecloud.com/Otterbein.in.gov; utility bill account number needed.

Town Hall-111 S Main St, accepts all forms of payments. Checks and Money Orders are also accepted in the Anytime Depository which is located outside the Town Hall.

PUBLIC HEARING ON THE 2024 BUDGET

THURSDAY, SEPTEMBER 7, 2023 AT 6:00 PM

Council President Amy Brown called the Public Hearing to order at 6:00 PM with all members present.

Clerk-Treasurer Treeva Sarles read the 2024 Budget. Amy Brown asked if there were any comments or questions. There was none and no public present.

Jackey Apache made the motion to adjourn at 6:03 PM. Rick Hadley seconded the motion, and all were in favor.

TOWN COUNCIL MEETING

THURSDAY, SEPTEMBER 7, 2023 AT 6:00 PM

Council President Amy Brown called the meeting to order at 6:03 PM with all members present.

The Council held the monthly public hearing on Utility disconnects for non-payment. No one was present. Rick Hadley made

the motion to have those listed on the shut-off list to be shut-off. Jackey Apache seconded the motion, and all were in favor.

Amy read the summary of claims presented for a total of \$205,791.34. Jackey Apache made the motion to approve the claims as written. Linda Brummet seconded the motion, and all were in favor. The Claims from the August 17, 2023, meeting, in which there was not a quorum, was presented for a total of \$618,746.59. The Council unanimously approved the claims for August 17, 2023.

BF&S Engineer Chris Limiac presented Change Order 6 to extend the Substantial Completion date of the Water Project 30 days to October 20, 2023; and to approve an increase to the project for exploratory digging for a total of \$7,210.96. Rick Hadley made the motion to approve Change Order 6. Linda Brummet seconded the motion, and all were in favor. He then talked about the options to extend the First Street water main from where it is currently ending just east of Brown Street towards Meadow Street. There is great concern there is not a good pipe to do the cross over from the old 4-inch to the new 6-inch main due to the 4-inch main being in such poor shape. It appears at this point we are under budget by about \$28,000. If we used that to go towards Meadow Street, which would be 75 feet; they are still not sure if that is far enough. If they extend it 125 feet that would get past the patched area that has been fixed multiple times before and that would cost \$42,000 or to get to Meadow Street. That would be the preferred option, which would cost \$85,000. Clerk-Treasurer Treeva Sarles updated the Council on current funds and the Trail Project proposed budget with a lot of unknowns at this point. Part of the ARPA Funds have been reserved for a bathroom at the Town Park and the rest for the Trail Project. The Council unanimously agreed to not build the bathroom at the park at this time. If the Trail Project bids are as estimated and there are not a lot of issues, then we would have funds in the ARPA funds for this water main extension to Meadow Street for \$85,000. It is a tough decision. If they use it and it is needed for the trail, then we will have to figure that out. But if we don't extend the main and the trail is built within budget, then we would have wished we did the water main extension. Rick Hadley made the motion to extend the water main to Meadow Street for \$85,000 stating this is a real need since the water main is in such bad shape. Linda Brummet seconded the motion, and all were in favor.

Tim Clark with INTAC Management updated the Council on several items he is working on. The main one is he finally has the memorandum of understanding between Benton and Tippecanoe County Emergency Managements as to how an emergency would be handled with the town being split between the Counties. We can now adopt the Emergency Procedure Manual and he will have that for the next meeting.

Town Marshal Jason Pritchett gave his department report.

Town Administrator Karen Hurtubise gave her department report. Karen brought up that a resident would like to form some volunteers to paint fire hydrants in their section of town. She has spoken to town attorney Jud Barce regarding Volunteers. We really need to have a policy and application for volunteers so that we know who is volunteering for the town and that they are capable of what they would like to volunteer to do. Karen and Treeva will look into creating a policy and application. The Council unanimously agreed to not have volunteers paint fire hydrants.

With nothing else to come before the Council, Jackey Apache made the motion to adjourn the meeting at 7:37 PM. Linda Brummet seconded the motion, and all were in favor.

TOWN COUNCIL MEETING

September 21, 2023 6:00 PM

Council President Amy Brown called the meeting to order at 6:00 PM with members Richard (Rick) Hadley, Linda Brummet and Doyle Allison present; Jackey Apache was absent.

Amy Brown read the summary of claims presented for a total of \$99,980.71. Rick Hadley made the motion to approve the claims as presented. Doyle Allison seconded the motion, and all were in favor. Rick Hadley made the motion to approve the August 2023 Minutes as written. Linda Brummet seconded the motion, and all were in favor.

Chris Limiac with BF&S was here to give the council an update on the First street water main extension and the water plant project. The First street water main extension is completed. On Friday, they finished up and the water main services will be done and ready for paving. Milestone has pushed the paving back to October 9th. New pumps for the water plant have arrived but not what was expected. Right pumps, but how they are to be mounted is not correct. They will have to be installed horizontally instead of vertically. Since this was not the town's problem, the pumps that were provided were not what was approved in the specifications or submittals, the town is not responsible for any additional cost.

Town Marshal Jason Pritchett gave his department report.

Town Administrator Karen Hurtubise gave her department report.

Chief Deputy Clerk-Treasurer, Betsy Jones, reminded the Council that there must be a quorum of council members for the upcoming 2024 Budget Adoption at the meeting on October 5, 2023.

With nothing else to come before the Council, Amy Brown made the motion to adjourn the meeting at 6:48 PM. Linda Brummet seconded the motion, and all were in favor.