



Important Phone Numbers

Police	911 or 884-0080
Billing Questions	583-4944
Clerk's Office	583-0089
Waste Management	866-797-9018
Streets	583-3430
Water Emergencies	765-761-0526

Councilmen

Jackey Apache	491-4594
Doyle Allison	307-8505
Amy Brown	376-0366
Rick Hadley	418-5742
Linda Brummet	404-2115

Calendar April 2023

- 4th Limb Pickup Begins
 - 6th Town Council Meeting 6:00 PM
 - 7th **Closed due to Holiday**
 - 20th Town Council Meeting 6:00 PM
- ***Trash Every Friday*****



Pay your bill online or by text

Go to: Otterbein.in.gov and click the link
or

Invoicecloud.com/Otterbein IN



If the water payment, due on the 15th of each month, falls over the weekend on a Saturday, Sunday, or even a holiday and the Town Hall is closed; is it late on the next open business day? **YES**, the first business day after the 15th; penalties are applied to the accounts not paid. A 10 % penalty is applied to sum due and disconnection notices are sent out (Ord. 50.03).

ATTENTION for limb pickup, it'll be the first Tuesday of each month instead of Monday. The first one begins Tuesday, April the 4th. We do not accept sticks or yard waste (i.e. shrubs, bushes, dead plants). Those items will be left behind. Try putting them in your trash can. Please make sure that your limbs are neatly stacked and placed to the curb line the night before. Sometimes there are circumstances that prohibit us from starting on the scheduled Tuesday. Please know that we will start as soon as it is possible, and will continue until all limbs have been picked up.

Fire Hydrant Flushing - The Town of Otterbein will be conducting hydrant flushing beginning April 5th through April 20th. Hydrant flushing is a vital part of regular maintenance. Sometimes hydrant flushing can make the water temporarily appear rust-colored because the iron and other mineral deposits in the water mains get stirred up. There is no health hazard associated with discolored water. Water is safe to use and consume during hydrant flushing, however it may stain laundry. Residents are advised to take the necessary precautions for discolored water throughout this period. Please contact the Town Hall for updates or questions concerning hydrant flushing at 765-583-4944.

Large Item Pickup Program - If you have large items such as furniture, appliances, or other bulky items that need to be removed, please call the Town Hall at 765-583-4944 to schedule a pickup. Our staff will arrange for the items to be removed and disposed of properly. Each resident is entitled to four pickups of up to three large items per year (Ord. 52.8). Appliances containing freon (air conditioners, refrigerators, etc.), auto parts, electronics (televisions and computers), propane or gas tanks, are not eligible for this service due to the hazardous nature of these items.

Otterbein Rotary 5th Annual Plant Sale; preorder forms can be picked up, and dropped off at Farmer's & Merchants Bank, Alliance Bank, and Otterbein Town Hall, which are due by Friday, April 14th. You can order online as well at otterbeinrotary.org. Orders can be picked up at the live sale Friday, May 12th from 2:00 pm to 6:00 pm, and Saturday, May 13th from 10:00 am to 2:00 pm in Otterbein.

TOWN COUNCIL MEETING
THURSDAY, MARCH 2, 2023, 6:00 PM

Council President Amy Brown called the meeting to order at 6:00 PM with all members present.

The Council held a Hearing on Utility Disconnects for non-payment. No one was present to discuss their situation. Richard (Rick) Hadley made the motion to approve those on the disconnection list be disconnected. Jackey Apache seconded the motion, and all were in favor.

Jackey Apache made the motion to approve the February 2023 Minutes as written. Linda Brummet seconded the motion, and all were in favor. Amy Brown read the summary of claims presented for a total of \$179,433.98. Jackey Apache made the motion to approve the claims for payment. Linda Brummet seconded the motion, and all were in favor.

Tim Clark with INTAC Management gave an update on items he is working on.

Town Administrator Lukas Darling gave his department report. He presented quotes for the skimming blade that is broken on the number 3 clarifier. All quotes were from Westech and were just different options of repair depending on what is broken once they can drain the tank and get it out. One option was to replace it with a stainless-steel arm. Rick Hadley said the stainless steel would hold up better over time. Rick Hadley made the motion for a Not-to-Exceed \$3,264. Amy Brown seconded the motion, and all were in favor. He presented quotes for the Port-A-Pot at the Town Park for the summer. B&R Services for \$120 per month. Service Sanitation \$144.50 per month plus a \$60 delivery free. Rick Hadley made the motion for B&R Services at \$120 per month. Doyle Allison seconded the motion, and all were in favor. He presented quotes for Sludge Removal for the WWT Plant. Wealing Brothers LLC was a 3-year contract for \$0.138 per gallon with an estimated amount of 43,500 gallons for an estimated total of \$6003.00. The other quote was from Merrill Bros for \$0.181 per gallon, a one-time Land application testing fee of \$725 and a Mobilization, Setup and disposal of sludge fee of \$4,200 and would only provide a 1-year contract. Jackey Apache made the motion to approve the 3-year agreement with Wealing Brothers LLC. Linda Brummet seconded the motion, and all were in favor. He presented Resolution 2023-0302A which approves the disposal of certain surplus property. Jackey Apache made the motion to adopt Resolution 2023-0302A. Linda Brummet seconded the motion, and all were in favor. He lastly requested permission to place the order for the Polaris that will be funded by the Firehouse Sub Foundation, the cost is \$25,644.67. Amy Brown made the motion to approve the request. Linda Brummet seconded the motion, and all were in favor. We have received the grant funds.

Under other business, Clerk-Treasurer Treeva Sarles and Lukas discussed creating a new temporary part-time Laborer position. Lukas presented a short slide show of the condition of the town equipment and lack of maintenance. He presented a job description for the temporary part-time Laborer position. Treeva discussed the savings from not having the open Water Operator position filled and the current situation with being 1 man short and the equipment needing maintenance and ready for the mowing and chipping season. Amy Brown made the motion to create a temporary part-time Laborer position to assist in maintenance and general labor items. If the position is filled by an unskilled person, the range for the position will be \$17.00 - \$20.00 per hour based on experience. If it is filled with a skilled person, the range will be \$20.00 - \$25.00 per hour. Treeva will prepare the amended salary ordinance with the noted changes.

With nothing else to come before the Council, Jackey Apache made the motion to adjourn at 7:52 PM. Doyle Allison seconded the motion, and all were in favor.

TOWN COUNCIL MEETING
THURSDAY, MARCH 16, 2023, 6:00 PM

Vice-President Jackey Apache called the meeting to order at 6:01 PM with members Richard (Rick) Hadley, Linda Brummet and Doyle Allison present. President Amy Brown was absent.

Attorney Jud Barce discussed items that he is working on with Council which are a demand letter to the company that broke the 10-inch watermain; a letter to Koch Enterprises regarding our pump that has been in their possession for about 18 months; and the annexation of a couple parcel of land in the northeast section which includes the Dollar General. Emails have been going back and forth between him and all the parties involved. All these items should be resolved soon.

Jackey Apache read the summary of claims presented for a total of \$71,318.13. Rick Hadley made the motion to approve the claims as presented for payment. Doyle Allison seconded the motion, and all were in favor.

Town Marshal Jason Pritchett gave his department report and discussed some ordinance violation updates.

Town Administrator Lukas Darling gave his department report. He presented a quote for an Insert-A-Valve that needs installed for a leaking fire hydrant to be replaced and not have to shut off water to that area of residents. The cost is \$7,085.45 from EJP. Rick Hadley made the motion to approve the request. Linda Brummet seconded the motion, and all were in favor.

With nothing else to come before the Council, Doyle Allison made the motion to adjourn at 6:37 PM. Linda Brummet seconded the motion, and all were in favor.