



Important Phone Numbers

Police	911 or 884-0080
Billing Questions	583-4944
Clerk's Office	583-0089
Waste Management	866-797-9018
Streets	583-3430
Water Emergencies	765-761-0526

Councilmen

Jackey Apache	491-4594
Doyle Allison	307-8505
Amy Brown	376-0366
Rick Hadley	418-5742
Linda Brummet	404-2115

Calendar June 2023

- 1st Town Council Meeting 6:00 PM
 - 3rd **Trash Day due to Holiday**
 - 6th Limb Pickup Begins
 - 15th Town Council Meeting 6:00 PM
 - 19th **Town Hall Closed - Holiday**
- ***Trash Every Friday*****



Pay your bill online or by text
Go to: Otterbein.in.gov and click the link
or
Invoicecloud.com/Otterbein IN

Due to Memorial Day on Monday, May 29th, **trash day** that week will be a day behind on Saturday. June 3rd. Make sure you still have it out the night before.

The Town of Otterbein will be conducting **hydrant flushing** the whole month of June. Hydrant flushing is a vital part of regular maintenance. Sometimes hydrant flushing can make the water temporarily appear rust-colored because the iron and other mineral deposits in the water mains get stirred up. There is no health hazard associated with discolored water. Water is safe to use and consume during hydrant flushing, however it may stain laundry. Residents are advised to take the necessary precautions for discolored water throughout this period. Please contact the Town Hall for updates or questions concerning hydrant flushing at 765-583-4944.

The Town of Otterbein offers a **Summer Sprinkling Program** to qualifying residents for the monthly bills of July, August, and September. During these months, a qualified resident will see their sewer cost calculated based on their average sewer usage during the previous months of February through April. Any usage shown to be above this average from July through September will be considered a result of summer activities that do not use the sewer system (such as filling a pool or watering a lawn), and thus will not be factored into the bill.



It's helpful that all residents have a main shut off valve for their house. The meter's are only for the Town to have access to for water issues. **Ordinance No. 2018.0918, Prohibiting Tampering with the Otterbein Water Works, & its Facilities, and Equipment.** Plus, it's helpful to detect a water issue for a resident when having a main shut off valve; if the issue is in the house, or between the house and meter.



Town of Otterbein uses the **Code Red** system to notify Otterbein residents of community events and alerts such as water issues, boil advisories, trash updates, street closings, and etc. Benton County uses it to notify the communities of severe weather conditions and other emergency situations. Code Red is a service which can send out information thru phone calls, text messages, and/or emails. A link to sign up for Code Red can be found on our website, Otterbein.in.gov at the bottom of the homepage under Benton County. If you need assistance, feel free to contact us by telephone for help at 765-583-4944.

SANITARY SEWER & STORM WATER PALNNING PROJECT

PUBLIC HEARING

THURSDAY, May 4, 202, 6:00 PM

Council President Amy Brown called the public hearing to order at 6:00 PM with members Jackey Apache, Linda Brummet and Richard (Rick) Hadley present. Member Doyle Allison was absent.

Priority Projects Grant Writer Shannon McLeod held the public hearing on the Sanitary Sewer & Storm Water Planning Project that the town is submitting a grant application to the Indiana Office of Community and Rural Affairs. The grant is for \$60,000. The planning grant allows the town to get some money to conduct a study/plan. The town has had drainage issues and INI issues for some time. The grant will be submitted May 19, 2023. This is anticipated to be awarded by the end of June 2023. The grant is competitive, so if/when it is awarded BFS Engineering will take over. Chris Limiac, from BFS, explained the previous study that had taken place and what they will highlight and what they will be looking at. They will create a priority list of places to address for storm and sewer issues. He reminded the council that this will have to follow the outline put out by Rural Affairs.

There were no public comments or questions.

Rick Hadley made the motion to adjourn the hearing at 6:16 PM. Jackey Apache seconded the motion, and all were in favor.

TOWN COUNCIL MEETING

THURSDAY, May 4, 2023, 6:00 PM

Council President Amy Brown called the council meeting to order at 6:17 PM with members Jackey Apache, Linda Brummet and Richard (Rick) Hadley present. Member Doyle Allison was absent.

Shannon presented Resolution 2023-0504A a Resolution Authorizing Application Submission and Local Match Commitment. Jackey Apache made a motion to adopt Resolution 2023-0504A. Rick Hadley seconded the motion, and all were in favor.

The Council held a Hearing on Utility Disconnection for Non-Payment. No one was present to discuss their situation. Jackey Apache made the motion to approve those listed to be disconnected. Rick Hadley seconded the motion, and all were in favor.

Amy Brown read the summary of claims for a total of \$188,128.56. Jackey Apache made the motion to approve the claims as presented. Linda Brummet seconded the motion, and all were in favor.

BF&S Engineer, Chris Limiac, for the water project, submitted Pay Application #2 – Approval Request. Rick Hadley made a motion to take it under advisement. Linda Brummet seconded the motion, and all were in favor. Chris submitted Change Order #1 – Time Extension. Amy Brown made the motion to accept the request for a 30-day extension on substantial completion. Jackey Apache seconded the motion, and all were in favor. He then presented Change Order #2 – Water Tower Access Hatch. Replacing the access hatch, which has nothing wrong with it, would cost an additional \$5,750. Jackey Apache made a motion to deny the request to replace the water tower access hatch. Linda Brummet seconded the motion, and all were in favor of denying the request. Chris reiterated what Shannon had said during the public hearing and reminded the council that the application was being submitted on May 19, 2023.

Chief Deputy Clerk-Treasurer Betsy Jones presented Ordinance 2023-0504 An Ordinance Amending Ordinance 2023-0216 Setting the Compensation of All Town Officers and Employees for

the Year 2023. Amy made a motion to adopt Ordinance 2023-0504 An Ordinance Amending Ordinance 2023-0216 Setting the Compensation of All Town Officers and Employees for the Year 2023. Rick Hadley seconded the motion, and all were in favor.

Town Administrator Lukas Darling gave his department report. Lukas asked for permission to spend up to \$2500 for hydraulic cylinders for the backhoe, if needed. Amy Brown made the motion to approve up to \$2500 for hydraulic cylinders. Jackey Apache seconded the motion, and all were in favor.

The Council considered an annual compliance of tax abatement for Otterbein Commons. Rick Hadley made the motion that they are in-compliance. Linda Brummet seconded the motion, and all were in favor.

With nothing else to come before the Council, Jackey Apache made the motion to adjourn at 7:00 PM. Linda Brummet seconded the motion, and all were in favor.

EXECUTIVE SESSION OF THE TOWN COUNCIL

SATURDAY, MAY 13, 2023, AT 9:00 AM

Council President Amy Brown called the Executive Session to order at 9:00 AM with members Linda Brummet and Jackey Apache present. Members Richard Hadley and Doyle Allison were absent.

The reason for the meeting was to receive information and interview prospective employees for the Town Administrator position. The Council interviewed 2 prospective employees.

With nothing else discussed, Jackey Apache made the motion to adjourn the executive session at 11:05 AM. Linda Brummet seconded the motion, and all were in favor.

SPECIAL MEETING OF THE TOWN COUNCIL

SATURDAY, MAY 13, 2023, AT 10:45 AM

Council President Amy Brown called the Special Session to order at 9:00 AM with members Linda Brummet and Jackey Apache present. Members Richard Hadley and Doyle Allison were absent.

Clerk-Treasurer Presented options for Salary and Benefit Package for the Town Administrator position. It showed the current package and proposal number 1 with insurance starting salary \$47,500 and a proposal number 2 with insurance starting salary \$50,000. The council agreed with the experience of the candidates that they need to go with either proposal 1 or 2. Amy Brown made the motion to start with proposal 1 and if we must then go up to proposal 2. Linda Brummet seconded the motion, and all were in favor. Linda Brummet made the motion to offer the job to Tim Clark, if he declines then offer it to Karen Hurtubise as they are both good candidates. Amy Brown seconded the motion, and all were in favor. Amy Brown made the motion for Clerk-Treasurer Treeva Sarles to present and negotiate if needed the offer to the candidate(s). Jackey Apache seconded the motion, and all were in favor.

Amy Brown made the motion to adjourn the meeting at 11:52 AM. Jackey Apache seconded the motion, and all were in favor.

2023 CENTRAL AVENUE RECONSTRUCTION PROJECT BID OPENING

Tuesday, May 15, 2023, 4:00pm

The Town of Otterbein held a bid opening for the Central Avenue Reconstruction Project. Present at the hearing were: Amy Brown, President of Council; Collin Sullivan, BF&S; Lukas Darling, Town Administrator; Ronald Shoup, Project Manager; and two representatives from the project bidders.

President Brown opened the public hearing at 4:00pm. A representative from Rieth-Riley Construction presented a bid at 4:00:17pm, after the meeting opened. President Brown opened bids and handed them to Mr. Sullivan for reading. There were three bids received. The results were as follows:

Bidder Name	Base Bid	Alternative 1
Midwest Paving, LLC	\$436,590.90	\$55,936.00
DC Construction Services	\$384,940.17	\$43,776.00
Rieth-Riley Construction	\$479,853.00	\$69,312.00

The bids were taken under advisement to verify accuracy. The Town Engineer will provide an award recommendation to the Council at the May 18, 2023, meeting at 6:00pm. The public hearing was closed at 4:03pm.

TOWN COUNCIL MEETING

THURSDAY, May 18, 2023, 6:00 PM

Council President Amy Brown called the meeting to order at 6:00 PM with members Linda Brummet and Doyle Allison. Members Jackey Apache and Rick Hadley were absent.

Amy Brown read the summary of claims presented for a total of \$62,206.44. Doyle made the motion to approve the claims as presented. Linda Brummet seconded the motion, and all were in favor.

BFS Engineer, Dave Buck, presented 2023-1 CCMG Central Avenue Project bid recommendation. All bids received were complete. The lowest bid was from DC Construction with a base bid of \$384,940.17. The alternate bid was to do some mid stabilization of the sub-grade soil before building the roadbed on top of it. The alternate bid was \$43,776.00 making the combined total \$428,716.17. Linda Brummet made a motion to accept the base bid and alternate bid submitted by DC Construction, Amy Brown seconded the motion, and all were in favor.

Town Administrator Lukas Darling gave his department report.

The Council considered annual compliance of tax abatements for the following:

1. Rowe Truck Equipment – Doyle Allison made the motion that they are in- compliance. Amy Brown seconded the motion, and all were in favor.
2. KAC Partners – Doyle Allison made the motion that they are in- compliance. Amy Brown seconded the motion, and all were in favor.
3. FURPO LLC – Amy Brown made the motion that they are in-compliance. Doyle Allison seconded the motion, and all were in favor.

Chief Deputy Clerk-Treasurer Betsy Jones presented Ordinance 2023-0518 An Ordinance Amending Ordinance 2023-0504 Setting the Compensation of All Town Officers and Employees for the Year 2023. Amy Brown made a motion to adopt Ordinance 2023-0518 An Ordinance Amending Ordinance 2023-004 Setting the Compensation of All Town Officers and Employees for the Year 2023. Linda Brummet seconded the motion, and all were in favor.

With nothing else to come before the Council, Amy Brown made the motion to adjourn at 6:15 PM. Linda Brummet seconded the motion, and all were in favor.