



Important Phone Numbers

Police	911 or 884-0080
Billing Questions	583-4944
Clerk's Office	583-0089
Waste Management	866-797-9018
Streets	583-3430
Water Emergencies	765-761-7594

Councilmen

Jackey Apache	491-4594
Doyle Allison	307-8505
Amy Brown	376-0366
Rick Hadley	418-5742
Linda Brummet	404-2115



Join us for the community paper shred day! We invite you to a free, onsite, secure document shredding event. This is to help you protect your identity by safely destroying unwanted, sensitive documents.

The shred truck will be located at the old town hall 104 E 2nd Street's parking lot **Thursday, August 22nd from 2pm to 5pm.** Watch as your documents are turned into confetti. Call 583-4944 for questions. Service provided by ECO SHRED, Lafayette. **THIS IS FOR PAPER ONLY!**

2023 CCR Report is located on the Town's website, www.otterbein.in.gov; scroll to the links at the bottom of the homepage. To view the report, **click the link 2023 CCR Report.**

WE NEED YOUR FEEDBACK!! The Environmental Protection Agency (EPA) revised the Lead & Copper Rule. They are requiring us to know the service line material, coming into your home. We are asking you to answer the following questions about your home.

It is as simple as checking the pipe material, where the water line enters your residence or business. Any unidentified lines will be documented with the state and considered unknown/lead lines needing replaced. We want to work to ensure that lead does not exist in our system or your home. Being able to ensure your service line is not lead helps to protect those in your home. There are currently funding opportunities and assistance available to handle identification and replacement during this time and we are working to complete this while assistance is available. The deadline for this is October 16, 2024. Any questions, call 765-583-4944.

Please return to Town Hall (drop box located out front) ASAP.

What is your service address:

What is the waterline material coming into your house: (circle one)

Lead Copper Plastic (PVC, PEX, CTS) Galvanized Steel

Other: _____

Basis of determination: (circle one)

Visual Inspection Age Other _____

If non-lead, was material ever previously lead? (circle one)

Yes No Unknown

Other ways to complete survey: **Our website:** Otterbein.in.gov. **Facebook:** Town of Otterbein News and Information

Calendar August 2024

- 1st Town Council Meeting 6:00 PM
 - 6th Limb Pickup Begins
 - 15th Town Council Meeting 6:00 PM
- ***Trash Every Friday***

Town Wide Yard Sales – Saturday, August 3rd

Anyone may participate, no registration, no maps, and could do a Friday sale too.

Otterbein Street FESTIVAL AUGUST 3, 2024

**THE FLYING
TOASTERS
8-10pm**



**OTTERBEIN MASONIC LODGE
FISH FRY 5-7-pm**



**CAR SHOW
4-7pm
BEER GARDEN
4-10pm**

\$1,000 RAFFLE 9:30pm

*** Food Trucks * Magicians * Balloonist
* Face Painting * Town-Wide Garage Sales**

Order, Wintek internet now! Wintek Powered by Tipmont fiber internet is now available to parts of Otterbein. **To order the service, visit join.wintek.com.** Packages start at \$65/month with no data caps and no contracts. In-home installation is always free. Order now and Wintek will waive any drop construction fees deemed necessary for your installation. This special offer is only good for one year (ending June 21, 2025).

This project is the result of a partnership with the Tippecanoe County Commissioners, who leveraged federal funding to improve internet access in rural areas of Tippecanoe County. Wintek Powered by Tipmont's project serves Otterbein addresses in **Tippecanoe County**.

EXECUTIVE SESSION OF THE TOWN COUNCIL

JULY 2, 2024 8:30 AM

CANCELED DUE TO A LACK OF QUORUM.

SPECIAL SESSION OF THE TOWN COUNCIL

JULY 2, 2024 9:30 AM

CANCELED DUE TO A LACK OF QUORUM

SPECIAL MEETING OF COUNCIL MEETING

HEARING ON DISMISSAL

JULY 16, 2024, 10:00 AM

Council President Amy Brown called the meeting to order at 10:00 AM with members Doyle Allison, Richard (Rick) Hadley and Jackey Apache present. Member Linda Brummet was absent.

The reason for the Hearing, is that employee Tyler Horwedel, would like to discuss his disciplinary notices and termination with the Council as a whole.

Amy Brown read the 5 disciplinary notices that were presented to employee Tyler Horwedel on July 2, 2024, by Doyle Allison and herself. She then read the Letter of Termination that was given on July 2, 2024, which stated only the 2 major violations causing the termination.

Tyler Horwedel addressed the Council. The Council asked him questions, to clarify the reasons for the termination.

Amy Brown made the motion to uphold the termination. Rick Hadley seconded the motion, and all were in favor.

Jackey Apache made the motion to adjourn the meeting at 10:10 AM. Rick Hadley seconded the motion, and all were in favor.

TOWN COUNCIL MEETING

THURSDAY, JULY 18, 2024 6:00 PM

Council President Amy Brown called the meeting to order at 6:02 PM with members Linda Brummet and Richard (Rick) Hadley present. Members Jackey Apache and Doyle Allison were absent.

Amy Brown presented Clerk-Treasurer Treeva Sarles her newly received Indiana Accredited Municipal Clerk Advanced certification.

The Council held the hearing on utility disconnections for non-payment. No one was present to discuss their situation. Rick Hadley made the motion to approve those listed on the shut-off list to be shut off. Linda Brummet seconded the motion, and all were in favor.

Tim Kerkhoff presented a presentation to improve the current Tennis Courts to include pickleball courts. He would like to pursue grant opportunities and donations to pay for it. First, he needs the permission of the Town Council to support the project and allow him to proceed. Amy Brown made the motion for the town to support his efforts. Linda Brummet seconded the motion, and all were in favor.

Rick Hadley made the motion to approve the June 2024 Minutes as written. Linda Brummet seconded the motion, and all were in favor. Amy Brown read the summary of Claims for the July 2, 2024, meeting that was cancelled. Total Claims for July 2, 2024, was \$164,855.14. Amy Brown made the motion to approve the claims as presented. Linda Brummet seconded the motion, and all were in favor. Amy Brown read the summary of Claims presented for tonight's meeting for a total of \$113,903.86. Rick Hadley made the motion to approve the claims as presented. Linda Brummet seconded the motion, and all were in favor.

Dave Buck opened the only quote received for the approach from Oxford Street onto Pflug Drive. The one quote received was from Milestone for \$112,700.00. Amy Brown made the motion to take the quote under advisement for time to review. Linda Brummet seconded the motion, and all were in favor. He presented an easement for approval for Saini Brother & Sons LLC. Amy Brown made the

motion to approve the easement. Rick Hadley seconded the motion, and all were in favor. The cost of the easement is \$4,200.00; Amy Brown made the motion to approve Clerk-Treasurer Treeva Sarles to issue the check for \$4,200.00 to purchase the easement. Linda Brummet seconded the motion, and all were in favor. Rick Hadley made the motion for Amy Brown to sign the disclosure document. Linda Brummet seconded the motion, and all were in favor. He presented the Invoice 2 for DC Construction for \$236,626.36 for the work completed to date on Central Avenue. Rick Hadley made the motion to pay the invoice. Linda Brummet seconded the motion, and all were in favor. Lastly, he informed the Council he would get with attorney Jud Barce to finalize the bid packets for the sell of the lots on Central Street.

Clerk-Treasurer Treeva Sarles presented the paperwork that Anne Conroy has donated land for the Dirk Studebaker Trail. Rick Hadley made the motion to accept the donation. Linda Brummet seconded the motion, and all were in favor. She presented a quote from Steve's Overhead Door to put an electric gate at the Water plant for \$6,495.00. Amy Brown made the motion to approve the purchase. Linda Brummet seconded the motion, and all were in favor. She presented Ordinance 2024-0718C to amend the 2024 Salary Ordinance. This was to make the Water-Operator-In-Training hourly rate match was stated in the grant documents that is helping pay his salary. It also changed the salary of the Town Marshal and the Deputy Town Marshal to be a more competitive wage. Amy Brown made the motion to adopt Ordinance 2024-0718C and the police salaries will go into effect with the pay period beginning July 29, 2024. Rick Hadley seconded the motion, and all were in favor. Treeva Sarles brought up speeding on Central Avenue now that it is open. Town Marshal Jason Pritchett said the speed limit needs to be set in the Ordinance so that it can be enforced. Amy Brown made the motion to set the speed limit on Central Avenue to 25 MPH. Linda Brummet seconded the motion, and all were in favor. Lastly, she asked Council if the 7th Street between Brown and Central is to remain open. It is currently gravel and had been closed when Central was closed. The Council unanimously agreed it is to remain open. They would also like it to be on the list for the next CCMG Grant application if possible.

With nothing else to come before the Council, Rick Hadley made the motion to adjourn at 7:22 PM. Linda Brummet seconded the motion, and all were in favor.

2025 BUDGET WORKSESSION OF THE OTTERBEIN TOWN COUNCIL

JULY 25, 2024 AT 5:00 PM

Council President Amy Brown called the meeting to order at 5:07 PM with members Linda Brummet, Jackey Apache, and Richard (Rick) Hadley present. Member Doyle Allison was absent.

The Council discussed with Clerk-Treasurer Treeva Sarles, Ron Shoup and Jason Pritchett the manpower issues. From the 2 vacancies of the Town Administrator and the full-time Maintenance Operator; to the lack of training, to the increased workload and how we solve the issues. The Council understood we had issues to address but was unaware of just how much. Treeva had worked up different scenarios and how they would impact the budget. The Council feels the part-time maintenance operator would be a good fit for an Operations Manager if he would be willing to do so. This would help in the day-to-day operations out in the field and not relying so much on the Clerk-Treasurer to solve the day-to-day issues that arise; allowing her to focus on her office. Secondly, they would like to hold off on replacing the Full-time Maintenance position until we have time to focus on what the needs of the town really are. Rick Hadley will talk with Tim Clark regarding the need of needing him at the town hall at least 1 day a week as discussed with him in May. They will see where these conversations or ideas go first before proceeding further.

The Council then discussed everyone's needs and wants. Ron Shoup would like more money to put into the park funds. Jason Pritchett needs to have new cameras installed in the two cars, but he is still researching, and it may have to be one in 2025 and the other in 2026 if the budget allows. There was great discussion over uniforms vs clothing allowance. The Council agreed to do a clothing allowance, but they will be required to have a town logo shirt on when at work. They would like to budget \$300 every January and July per full-time employee and prorated for the part-time employees. Safety Equipment at the Water Plant was requested. We need to take care of this. Replacing batteries for the battery-operated tools is a need. The guys would like a stick pump. Although the Council doesn't have an issue with it, it would be if the budget allows. The Council would also like to investigate a trailer to haul mowers etc. on. Every time we need to haul something we borrow a trailer. We need to purchase a push mower as the town does not have one. How to handle the weeds around the lagoon at the wastewater needs to be researched. We need to get quotes for the roof at the water plant and hopefully be able to pay for that from funds left in the water project; as well as a flow meter on well 4. Regarding a request for a countertop for the WWT lab, Rick Hadley would suggest we look at stainless steel. The guys can investigate the price of a portable air compressor. A request for a walk-behind bush hog was denied. Also, researching the vac excavator and possibly putting it on the 5-year plan was discussed. Rick Hadley would like to look into a damper/thermostat for the Horwedel room as it is always cold and is controlled by the police office.

The Council discussed salaries and benefits. Treeva presented the comparison of our position vs towns near us. We are on the low side. Treeva had presented different options. The Council spoke at great length, and she will see what can fit into the budget.

Jackey Apache made the motion to adjourn at 9:32 PM. Linda Brummet seconded the motion, and all were in favor.