



Important Phone Numbers

Police	911 or 884-0080
Billing Questions	583-4944
Clerk's Office	583-0089
Waste Management	866-797-9018
Building/Zoning/Permits	583-3430
Water Emergencies	765-761-0526
Councilmen	
Jackey Apache	491-4594
Doyle Allison	307-8505
Amy Brown	376-0366
Rick Hadley	418-5742
Linda Brummet	404-2115

Last Leaf Pickup

Saturday, December 7th

Leaves must be bagged at the curbside by 6:00 am

Reminder: Burning of leaves that have fallen from trees or shrubs, non-woody plant matter, weeds, grass clippings, or other material that can be composted is prohibited. Ord. No. 2021-0304B

Town Hall's Holiday Hours

We will be closed on Tuesday, December 24th , Wednesday, December 25th, Tuesday, December 31st and Wednesday, January 1st for the holidays.

For the Town's Year End Process the Town Hall will be closed on Thursday, January 2nd and reopen on Friday the January 3rd.

Remember, the Farmer's & Merchant bank takes water payments with your account number. You can pay online through Invoice Cloud; as well at our facility 111 South Main Street, the drop box is out front of the building.

Reminder on trash pickup for the week of Christmas, it will be on Saturday, December 28th. Also the following week of New Year's, it will be Saturday, January 4th.

Make sure to put it out the night before.

Calendar December 2024

- 5th Town Council Meeting 6:00 PM
- 19th Town Council Meeting 6:00 PM
- 24th Town Hall Closed- Holiday
- 25th Town Hall Closed- Holiday
- 30th Year-End Meeting 3:00PM
- 31st Town Hall Closed- Holiday
- 1st Town Hall Closed- Holiday
- 2nd Town Hall Closed- Year End

*****Trash Every Friday*****



Otterbein Rotary Club will be holding their annual Christmas Decorating Contest!

Saturday, December 14th

Judging begins at 6:00 pm

Cash Prizes for 1st, 2nd, and 3rd place

Make sure your Christmas lights are on that Saturday night!





Otterbein United Methodist Church

"NATIVITY NIGHT"

405 E. Oxford Street, Otterbein, IN 47970

December 6, 2024

5:30 pm to 7:30 pm

Join us for a cost-free evening exploring the stories of special nativities on display, a craft for kids, and a soup supper.

TOWN COUNCIL MEETING THURSDAY, NOVEMBER 7, 2024

Council President Amy Brown called the meeting to order at 6:00 PM with all members present.

Jim Schoen, Hoosier Associates, reviewed the annual insurance for the Town of Otterbein with the council.

Resident Brent Moyars presented the reason why the town should reimburse him of the gravel he put on the town's property. Attorney Jud Barce explained to Mr. Moyars that the town chooses how they maintain a road whether the road is open or closed; and when they will improve the roads. He never contacted the town to ask permission to add gravel to the road. The Council explained that they will see if 7th Street can be improved when we apply for a Community Crossing Matching Grant through the state. While discussing 7th Street, Jud asked the Council to make a motion to add stop signs to 7th Street and Central Avenue and 7th Street and Brown Street. Jackey Apache made a motion to add the stop signs to the ordinance. Linda Brummet seconded the motion, and all were in favor. Jud will revise the ordinance.

Project Manager Ron Shoup presented that there are piles of limbs around the town and asked if we could chip one last time? Also, for next year, extending the limb pickup to November. The Council agrees to chip limbs this month and make limb pickup from April to November for the year 2025. He presented that WWT Operator Kenny King has WWT money left from sludge removal and to use that money for Riprap around the sludge pond with a not to exceed \$3,200. Amy Brown made the motion to purchase Riprap not to exceed \$3,200. Linda Brummet seconded the motion, and all were in favor.

The Council conducted the hearing on utility disconnects for non-payment. No one was present to discuss their situation. Linda Brummet made the motion to approve those listed to be shutoff. Jackey Apache seconded the motion, and all were in favor.

Amy Brown presented the acceptance of the trash bid from Waste Management. Jackey Apache made the motion to accept the trash bid. Linda Brummet seconded the motion, and all were in favor.

Amy Brown made the motion to approve the October 2024 Minutes as written. Richard (Rick) Hadley made the motion to approve the minutes. Doyle Allison seconded the motion, and all were in favor. She read the summary of Claims presented for a total \$625,106.76. Linda Brummet made the motion to approve the claims. Jackey Apache seconded the motion, and all were in favor.

Jud Barce gave an update on the status of Mainstream. He will meet with Bryan Berry at Benton County and get back to the town in December.

Building Commissioner Tim Clark gave an update on his permits. He also informed the Council he will be meeting with BFS Engineer's Chris Milne and Dave Buck on zoning GIS and updates for the town.

Chief Duty Clerk Betsy Jones presented Resolution 2024-1107A, a Budget Transfer Resolution. Rick Hadley made the motion to adopt Resolution 2024-1107A. Jackey Apache seconded the motion, and all were in favor. She presented a quote for WWT Operator Kenny King on the purchase of a RAZ Pump for the WWT Plant. The quote was \$7795 plus freight charge. Rick Hadley made a motion for the purchase of the RAZ Pump. Doyle Allison seconded the motion, and all were in favor.

With nothing else to come before the Council, Jackey Apache made the motion, to adjourn the meeting, at 7:33 PM. Linda Brummet seconded the motion, and all were in favor.

TOWN COUNCIL & REDEVELOPMENT COMMISSION MEETING THURSDAY, NOVEMBER 21, 2024 AT 6:00 PM

Redevelopment Commission Member, Amy Brown called the Redevelopment Commission Meeting to order at 6:04 PM with all members present.

Clerk-Treasurer Treeva Sarles presented the 2025 Tax Increment Finance District Spending Plan. There is \$0.00 in the Fund; it is estimated the town will receive \$0.00 revenue for 2025; therefore, the plan is to spend \$0.00 in 2025. Amy Brown made the motion to adopt the 2025 spending plan. Linda Brummet seconded the motion, and all were in favor.

Jackey Apache made the motion to adjourn the meeting at 6:05 PM. Linda Brummet seconded the motion, and all were in favor.

Council President Amy Brown called the Town Council Meeting to order at 6:06 PM with all members present.

The Council held a Hearing on a Utility Account that was under a payment arrangement at 114 W Cranberry Lane. The resident has violated the payment arrangement. Amy Brown made the motion to shut the water off for non-payment. Richard (Rick) Hadley seconded the motion, and all were in favor.

The amendment to the Waste Management Contract which extends the current terms of the trash service contract with increased rates for years 2025, 2026 and 2027 was presented. Linda Brummet made the motion to enter into the amended contract. Doyle Allison seconded the motion, and all were in favor.

Amy Brown read the summary of claims for a total of \$77,496.34. Jackey Apache made the motion to pay the claims as presented. Linda Brummet seconded the motion, and all were in favor.

Engineer Dave Buck with BF&S presented a Contract with Milestone for \$1,055,805.00, the Performance Bond, and the Payment Bond for Milestone to build the Dirk Studebaker Trail. Amy Brown made the motion to enter into the contract, accept the performance bond, and the payment bond. Jackey Apache seconded the motion, and all were in favor. He requested that BF&S be authorized to issue the Notice to Proceed at the pre-construction meeting, once that is scheduled. Amy Brown made the motion to authorize BF&S to issue the notice to proceed at the pre-construction meeting. Jackey Apache seconded the motion, and all were in favor. He presented the Performance Bond and the Payment Bond from Milestone regarding the Pflug Drive project, and requested BF&S be authorized to issue Notice to Proceed at the pre-construction meeting. Amy Brown made the motion to accept the Performance Bond, the Payment Bond and to authorize BF&S to issue the notice to proceed at the pre-construction meeting. Linda Brummet seconded the motion, and all were in favor.

Clerk-Treasurer presented BF&S final Invoice for the Stormwater/WWT Plan of \$24,000.00. Once approved, she will send it to Grant Writer Shannon McLeod to be processed with the Office of Community and Rural Affairs to obtain the grant funds to pay the invoice. Amy Brown made the motion to approve the final claim. Linda Brummet seconded the motion, and all were in favor. She requested the Council to approve Jason Pritchett to take one of the police vehicles in to have the brakes replaced. Amy Brown made the motion to approve the request. Linda Brummet seconded the motion, and all were in favor. She informed the Council that the Town was denied a grant from T-Mobile for the Briar Memorial Park. She asked if they would like her and BF&S to update the grant application and resubmit. They unanimously agreed to re-submit. She informed the Council that the Benton Community Foundation will match up to \$40,000 to donations for the Pickleball Court project. She explained the Lead Line Inventory was conducted and that only 13 homes were identified as either unknown, having Galvanized pipes or Lead Pipes. The Council discussed options to assist those residents. They agreed the next step will be for the Town employees do a visual inspection, to see if they can help the residents identify their next steps. She informed the Council that the estimated maximum levy amount that was provided by the state during the budget process was off by about \$10,600 due to the annexation of the Dollar General property. There is a process we can request to go through with the Department of Local Government Finance to ask for that increase in maximum levy. It will require a revision to the budget forms, and a re-adoption of the budget with notice to the taxpayers, via the State Gateway. Amy Brown made the motion to request permission to re-adopt the budget. Jackey Apache seconded the motion, and all were in favor. Lastly, she brought up the Town employee appreciation Christmas party. The Clerk's Office has looked into restaurants and caterers. The best option will be to have the Christmas Party here at the Community Center and cater it in by Twisted Grub for \$18.00 per person. She is requesting permission to issue the check the night of the party. Amy Brown made the motion to approve the request. Doyle Allison seconded the motion, and all were in favor.

Jackey Apache asked about what can be done with the abandoned house at the corner of Vandalia and First Street. Treeva will get with Building Inspection Tim Clark and discuss the steps to get this taken care of.

With nothing else to come before the Council, Jackey Apache made the motion to adjourn the meeting at 7:21 PM. Linda Brummet seconded the motion, and all were in favor.